



Chidham & Hambrook Parish Council

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31 July 2020

MEETING OF THE PARISH COUNCIL

Due to the continuing pandemic lockdown situation and following a recent change in legislation, Parish Council meetings are permitted to be held remotely. You are therefore requested to attend a Zoom meeting of the Parish Council on **Thursday 6 August 2020 at 10.30am**. *If a member of the public wishes to attend the meeting, please contact the Clerk to be sent a link to join via Zoom. Alternatively please submit any questions you wish to be raised at the meeting by email by 5:00pm the day before the meeting.*

MEMBERS: Cllr P MacDougall (Chairman), Cllr J Towers (Vice-Chair), Cllr C Archer, Cllr P Bolton, Cllr S Bramwell Smith, Cllr B Garrett, Cllr R Gowlett, Cllr G Hyde, Cllr R Perri and Cllr J Sheppard

Signed: *B Jones*

Mrs B Jones **Clerk and RFO**

AGENDA

1. **Apologies for absence**
2. **Declaration of interests**
- 2.1 To receive declarations of interest in respect of matters contained in this agenda in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation Requests received by the Clerk not previously considered.
3. **Minutes**
To approve and sign the minutes of the Parish Council meeting held on 2 July 2020 - *attached*.
4. **Matters Arising from the Minutes (if not on the agenda for discussion)**
5. **Public Open Forum**
Members of the public are invited to raise matters or to ask questions. *Standing order: The period of time designated for public participation at a Council in accordance with standing order 3(e) above shall not exceed (15) minutes unless directed by the chairman of the Council. Subject to standing order 3(f) above, a member of the public shall not speak for more than (3) minutes.*
6. **Receive Reports**
 - 6.1 Parish Council Chair
 - 6.2 District Councillors
 - 6.3 County Councillor
 - 6.4 Clerk & RFO - *attached*
7. **Membership of committees**
Member/s are sought to join the following committees:
Planning Committee – 1 member
Finance Committee – 2 members
A councillor with special responsibility for litter/bins and overgrown vegetation/foliage

8. **Committee Minutes and Reports**

8.1 Planning Committee

Minutes of meeting held on 16 July 2020 are *attached*.

8.1.1 Planning application notices

To comment on procedures adopted by the District Council in advertising new planning application notices, advising neighbours and residents and publishing applications - *email circulated by District Cllr A Moss*.

8.2 Neighbourhood Plan Steering Group

The minutes of the last meeting held 6 July 2020 are *attached*.

8.3 Play and Open Spaces Advisory Committee (POSAC) - *attached*

8.4 Broad Road playground (Cllr R Perri) – *to follow*

8.5 Overgrown footpath running parallel to Broad Road (Cllr J Shepard) – *to follow*

8.6 Update on notable verge (Cllr J Towers) - *attached*

8.7 Tree Councillor's report (Cllr C Archer) - *attached*

9. **Finance and Governance**

9.1 To authorise invoices for payment – *attached*

9.2 To note Direct Debit/Standing Orders made – *attached*

9.3 To acknowledge receipt of credits paid to the Council's bank accounts– *attached*

9.4 To ratify payments agreed electronically – *attached*.

10. **Meeting Dates**

Neighbourhood Plan Steering Group – 12 August 2020 7:30pm via Zoom

Finance Committee – 13 August 2020 7:30pm

Planning Committee – 20 August 2020 7:30pm

Parish Council – 3 September 2020 7:30pm

11. **Items for the next meeting**

12. **Any Other Business**

Meeting to conclude by 9pm (*Standing Order 3(w): A Council meeting should not normally exceed a period of (2) hours*).

13. **Exclusion of Press and Public**

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

14. **Staffing Committee**

To consider the minutes of the Staffing Committee and any recommendations – *to be circulated*.

THE PUBLIC HAVE A RIGHT TO ATTEND COUNCIL MEETINGS AND ARE MOST WELCOME

Filming of Parish Council meetings and use of social media: During this meeting the public are allowed to record or film the meeting or to use social media, providing it does not disrupt the meeting. You are encouraged to let the Parish Clerk know in advance if you wish to record or film. Mobile devices should be switched to silent for the duration of the meeting.