

**Chidham Hambrook Nutbourne East  
Neighbourhood Plan Steering Group  
6<sup>th</sup> July 2020 via Zoom Videoconferencing**

**MINUTES**

**Present:** Stephen Johnson, Keith Dimon, Andy Collins, Jane Towers, Sue Bramwell-Smith, Andrew Sargent, Philip MacDougall (Chair), Peter Bolton. Richard Weavis, Rachel Perri, Andrew Kerry-Beddell.

**Apologies:** Roger Gowlett.

**Honorary Secretary:** Lisa Wilcock

*Meeting commenced at 1932hrs*

060/20	<b>Apologies</b> Apologies received from Roger Gowlett.	
061/20	<b>Declarations of Interest</b> None	
062/20	<b>Approval of minutes</b> Approve form meeting 2 <sup>nd</sup> March 2020 - approved.	
063/20	<b>Residents Questionnaire</b> KD updated the group on the resident's questionnaire. Printers have provided a quote which has been given to the Clerk and the distribution list has been put together by JT. Instructions on how they will be delivered and collected are to be provided by JT. It was <b>agreed</b> that once the papers were collected, they would be quarantined for 3 days. KD will put together the raw data for AKB to pull the information out for presentation back to the group. Noted that all data must be kept as evidence for the purposes of the inspector. <b>Action JT, KD, AKB.</b>	JT, KD, AKB.
064/20	<b>SEA Scoping Report Update</b> The group went through what information they were given so far. The next stage is the SEA to report on reasonable alternatives for each relevant site. Noted that the group need reasonable alternatives before they can complete the NP. Noted that there is a request for the policies to be completed and sent. The group asked when the feedback for the reasonable alternatives would be ready. <b>Action SJ to find out.</b>	SJ
065/20	<b>Design Code</b> SJ displayed a draft version of the document so far. The group reviewed the information given. A copy of the document was distributed to the group. Noted that the main problem is that there is not enough space to build 500 dwellings as per the allocation. Noted that Nitrates mitigation is a strategic matter outside of NP. Section 12 of the IPS - CDC are addressing nitrate problem as a strategic matter. It was <b>agreed</b> that a meeting with Toby Ayling of CDC should be set up so that the group can understand Nitrates and the Design Code.	

	<p><b>Action</b> AKB to set up meeting with Toby Ayling and invite members of the group along.</p> <p>Noted that an alternative access to one site needs to be understood more. The group acknowledge that the next stage is to speak to all developer and landowners in more detail with regard to each of their sites. This to be raised at the next meeting. <b>Action PMacD to add to next agenda.</b></p>	<p>AKB</p> <p>PMacD</p>
066/20	<p><b>Priority Order List of Sites</b></p> <p>AKB shared a document that will enable to the group to put the land in order of preference when the time comes. The group are still waiting for HELAA report. Noted that the group have to continue to follow the NPPF. This is to be carried to the next meeting.</p>	
067/20	<p><b>Grant Funding</b></p> <p>Noted that there is no money at the moment and the group need to submit another application for funding. It was <b>agreed</b> that the Clerk would put together the application and SJ will provide information where applicable as before. <b>Action</b> Bambi Jones – Clerk.</p>	BJ/SJ
068/20	<p><b>Interim Statement Policy</b></p> <p>It was discussed that an Interim Statement Policy needs to be written and published on the website. It was <b>agreed</b> that RW would write the statement and this would be copied to the group for comment. It was <b>agreed</b> that the statement would be passed to Jon Herbert for his review before it is published. <b>Action</b> RW, All and Clerk.</p>	RW/All/ BJ
069/20	<p><b>Media Statement</b></p> <p>It was <b>agreed</b> that the media statement would be published after the Interim Statement. This is needed by 11<sup>th</sup> July. <b>Action</b> AKB to write the media statement and send it to the group for comment.</p>	AKB
070/20	<p><b>Review of the Action Plan</b></p> <p>A short review of the action plan took place but no alterations were made. This item is to be carried to the next meeting.</p>	
071/20	<p><b>AOB</b></p> <p>Noted that collection of the questionnaire is week commencing 3<sup>rd</sup> August.</p>	
	Next meeting 12 <sup>th</sup> August 2020 at 7.30pm.	

*Meeting ended 2122*