



Chidham & Hambrook Parish Council

27 Bramber Square, Rustington, BN16 3EJ

Tel: 07986 395253

Email: chidhamandhambrookpc@gmail.com Website: www.chidhamandhambrook.info

26 June 2020

MEETING OF THE PARISH COUNCIL

Due to the continuing pandemic lockdown situation and following a recent change in legislation, Parish Council meetings are permitted to be held remotely. You are therefore requested to attend a Zoom meeting of the Parish Council on **Thursday 2 July 2020 at 10.30am**. If a member of the public wishes to attend the meeting, please contact the Clerk to be sent a link to join via Zoom. Alternatively please submit any questions you wish to be raised at the meeting by email by 5:00pm the day before the meeting.

MEMBERS: Cllr P MacDougall (Chairman), Cllr J Towers (Vice-Chair), Cllr C Archer, Cllr P Bolton, Cllr S Bramwell Smith, Cllr R Gowlett, Cllr G Hyde, Cllr R Perri and Cllr J Sheppard (1 seat vacant)

Signed: *B Jones*

Mrs B Jones **Clerk and RFO**

AGENDA

1. **Apologies for absence**
2. **Declaration of interests**
- 2.1 To receive declarations of interest in respect of matters contained in this agenda in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation Requests received by the Clerk not previously considered.
3. **Minutes**
To approve and sign the minutes of the Parish Council meeting held on 4 June 2020 - *attached*.
4. **Matters Arising from the Minutes (if not on the agenda for discussion)**
5. **Public Open Forum**
Members of the public are invited to raise matters or to ask questions. *Standing order: The period of time designated for public participation at a Council in accordance with standing order 3(e) above shall not exceed (15) minutes unless directed by the chairman of the Council. Subject to standing order 3(f) above, a member of the public shall not speak for more than (3) minutes.*
6. **Cooption of Parish Councillor**
To note that there has been no call for a by-election to fill the casual vacancy for a Parish Councillor. Expressions of interest have been received from two local people who are invited to this meeting to give representation to the committee.
To co-opt a new member to the Parish Council; new member to sign Declaration of Office.
7. **Receive Reports**
 - 7.1 Parish Council Chair
 - 7.2 District Councillors
 - 7.3 County Councillor
 - 7.4 Clerk & RFO

8. **Committee Minutes and Reports**

8.1 Planning Committee

Planning applications responses have been agreed electronically and submitted to CDC (*available on CHPC website*).

8.2 Neighbourhood Plan Steering Group

To consider a response to the Chichester District Council consultation on the draft Interim Policy statement for Housing – *to be circulated*.

8.3 Play and Open Spaces Advisory Committee

To feed back on a recent meeting with the consultant and further developments.

8.4 Playground re-opening

Government guidance is that playgrounds can re-open from 4 July.

8.5 Speed Indicator Devices (Cllr R Gowlett)

To consider the attached progress report and its recommendations – *attached*.

8.6 Extension to Graveyard

To consider a progress report and revised estimate of costs for the project being overseen by the PCC of Chidham - *attached*. Mr H Bates will attend.

8.7 Cycle/pedestrian path from Broad Road to Chidham Lane – update (Cllr J Towers) *Attached*.

8.8 NHB funding 2020

To consider the request for funding from Chidham Village Hall for stage refurbishment – *attached*.

8.9 VJ Day

8.10 Deadline for reports for Parish Council agenda (Cllr C Archer)

9. **Finance and Governance**

9.1 To authorise invoices for payment – *attached*

9.2 To note Direct Debit/Standing Orders made – *attached*

9.3 To acknowledge receipt of credits paid to the Council's bank accounts– *attached*

9.4 To ratify payments agreed electronically – *attached*.

10. **Meeting Dates**

Neighbourhood Plan Steering Group – 6 July 2020

Planning Committee – 16 July 2020

Finance Committee – 23 July 2020

Parish Council – 6 August 2020

11. **Items for the next meeting**

12. **Any Other Business**

Meeting to conclude by 9pm (*Standing Order 3(w): A Council meeting should not normally exceed a period of (2) hours*).

13. **Exclusion of Press and Public**

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

14. **Staffing Committee**

To consider the minutes of the Staffing Committee and any recommendations – *to be circulated*.



THE PUBLIC HAVE A RIGHT TO ATTEND COUNCIL MEETINGS AND ARE MOST WELCOME

Filming of Parish Council meetings and use of social media: During this meeting the public are allowed to record or film the meeting or to use social media, providing it does not disrupt the meeting. You are encouraged to let the Parish Clerk know in advance if you wish to record or film. Mobile devices should be switched to silent for the duration of the meeting.