

Neighbourhood Plan Steering Group 2nd March 2020 Chidham and Hambrook Village Hall 7pm

Present: Keith Dimon, Jane Towers, Andy Collins, Richard Weavis, Stephen Johnson, Andrew Sargent, Andrew Kerry-Beddell, Peter Bolton, Philip MacDougall (Chair), Sue Bramwell Smith.

Apologies: Roger Gowlett, Marie Gilby. Rachel Perri, Karl Seddon, Martin McBride, Jacky Sheppard.

Honorary Secretary: Lisa Wilcock

Meeting commenced at 1900hrs

051/20	Apologies Apologies received from Roger Gowlett, Marie Gilby, Jacky Shepard, Martin McBride, Rachel Perri, Karl Seddon.	
052/20	Declarations of interest None.	
053/20	Minutes 10th February 2020 Approved.	
054/20	Matters Arising a) Feedback given to the group following District Councillor meetings on what happens after 15 th July 2020. b) Request from AS and RW to add timelines to AOB at end of the meeting. c) Minute 040/20 notes that AECOM have asked to see the NPSG 15 year Vision. Action Bambi to send the current Vision to AECOM. d) Noted that the Parish Council are revising and adopting their Code of Conduct. Once this has been completed the document will be provided to the group.	BJ
055/20	Subgroups Creation of the Subgroups The Chair sent an email to the group asking if they thought dividing into sub groups would help the progression of the NP. The idea was to reduce main meeting lengths and frequency and for the subgroups to concentrate on specific subjects. This will enable the subgroups to the main meetings for a decisions to be made on the options available depending on that subject. The group were asked if they had any questions. It was agreed that the work would feed back into the policies, that groups will have a facilitator or chair who will report back to the main NPSG meetings, that the groups would be given deadlines to finish work. Noted that there needs to be more residents brought into the subgroups. Noted that policies need evidence and that Troy will be writing the NP based upon that evidence. Noted that there is more evidence to come from the Environmental Assessment and residents' feedback from the Residents Survey. Noted that the Wildlife Corridor area and any changes from the HELAA document will influence changes to the NP. It was agreed that the NPSG would divide into Sub Groups as described. b) Noted that the Vision should be added to the Residents Questionnaire so that feedback can be gathered on what is being written. This is to be discussed again later in the meeting. c) RW is the Co-Ordinator for putting together feedback responses to the draft Vision and so far, has had only 3 responses with feedback. All have been acknowledged. d) The Chair divided the NPSG into Sub Groups, noted that additional people	

	<p>will be added as the NP progresses. (<i>Underlined denotes Sub Group Facilitator</i>).</p> <p>Transport Subgroup <u>Andy Collins</u>, Andrew Sargent.</p> <p>Housing Subgroup <u>Jane Towers</u>, Susan Bramwell Smith.</p> <p>Communication Subgroup <u>Keith Dimon</u>, Stephen Johnson, Andrew Kerry-Beddell.</p> <p>Environment Subgroup <u>Richard Weavis</u>, Peter Bolton, Andrew Kerry-Beddell.</p> <p>Co-ordinating group It was agreed that a further appeal for members of the NPSG would be placed on the Website, Village News, Facebook page, Noticeboards and Residents Questionnaire. Action JT Village News, Bambi website and notice boards, PMacD to send email appealing for help and KD to add the Vision to the resident's questionnaire.</p> <p>d) It was agreed that clear instruction on what each group will work to avoid cross over plus timings and target dates will be sent to the group via email by the Chair. Action PMacD to put timings together and send out bullet points for each group.</p>	<p>JT, BJ, PMacD,KD</p> <p>PMacD</p>
056/20	<p>Landowner and Developer Returns (update) Noted that only one return so far but the deadline is not until the end of the week. It was agreed that all response would be put together and brought back to the main NPSG for discussion.</p>	
057/20	<p>Developing a Vision Noted that on 10th February the group met solely to work on creating the Vision. The group split into groups – the topics were environment, community, climate change, transport. The group were given post-it notes to discuss each topic. The post-it notes were read out to the whole group, collected and passed to PB who will put them together and email them back to the group. Action PB to type them up and email then around and link them together.</p>	<p>PB</p>
058/20	<p>AOB a) Timeline – noted that a timeline from CDC was put into an excel spreadsheet plus a new timeline from Troy was received and distributed to the group. It was discussed that maybe some of the information from the CDC timeline should be merged into the Troy timeline. It was requested again that the timeline should be raised at the end of each meeting so that it can be updated. It was agreed that RW should raise concerns to the Chair via email after the meeting. b) SJ asked for the group to give feedback on the Strategic Environmental Assessment immediately as the response will be sent in the next day. Action all.</p>	<p>RW</p> <p>ALL</p>
059/20	<p>Date of Next Meeting Next meeting 16th March 2020 at 7pm – Finalising the Vision.</p>	

Meeting ended at 2105hrs