

## Chidham & Hambrook Parish Council

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31 January 2020

### MEETING OF THE PARISH COUNCIL

Members are hereby summoned to attend a meeting of Chidham & Hambrook Parish Council to be held at **7:00pm** on **Thursday 6 February 2020** at **Chidham Village Hall**.

MEMBERS: Cllr P MacDougall (Chairman), Cllr J Towers (Vice-Chair), Cllr C Archer, Cllr P Bolton, Cllr S Bramwell Smith, Cllr M Gilby, Cllr R Gowlett, Cllr G Hyde, Cllr R Perri and Cllr J Sheppard

Signed: *B Jones*

Mrs B Jones **Clerk and RFO**

### AGENDA

1. **Apologies for absence**  
Apologies for absence have been received from Cllrs P MacDougall and R Perri.
2. **Declaration of interests**
  - 2.1 To receive declarations of interest in respect of matters contained in this agenda in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation Requests received by the Clerk not previously considered.
3. **Minutes**  
To approve and sign the minutes of the Parish Council meeting held on 9 January 2020 - *attached*.
4. **Matters Arising from the Minutes (if not on the agenda for discussion)**
5. **Public Open Forum**  
Members of the public are invited to raise matters or to ask questions.  
*Standing order: The period of time designated for public participation at a Council in accordance with standing order 3(e) above shall not exceed (15) minutes unless directed by the chairman of the Council. Subject to standing order 3(f) above, a member of the public shall not speak for more than (3) minutes.*
6. **Receive Reports**
  - 6.1 Parish Council Chair
  - 6.2 District Councillors
  - 6.3 County Councillor
  - 6.4 Clerk & RFO
7. **Committee Minutes and Reports**

- 7.1 Planning Committee 23 January 2020 unadopted minutes – *attached*
- 7.2 Neighbourhood Plan Steering Group  
*Attached* are the draft minutes of the meetings held on 14 January, 20 January and 27 January to be taken as read. Questions will be taken by the Chair and/or other Parish Council members of the Steering Group.
- 7.3 Meeting with Gillian Keegan (Cllr P MacDougall) re Neighbourhood Plan
- 7.4 Pynham Meadow Acquisition – Revised Offer (Cllr C Archer) – *attached*
- 7.5 Public Open Spaces Advisory Committee (POSAC) recommendations (Cllr P MacDougall) – attached

**Recommendations:**

- 1. That Cllr J Sheppard be added as a member on this Advisory Group.
  - 2. That the Council puts the design brief for Hawthorn and Pynham meadows out to three local landscape architects/gardeners to quote on the design and development of both meadows, noting that certain projects have been prioritised according.
  - 3. That the Council accept, the revised offer of a payment of the sum of £14,300 from the secured creditor on the transfer of the land known as Pynham Meadow to the Parish Council in order to expedite with rapidity the acquiring of this land.
- 7.6 Environment Group – notes of 8 January 2020 meeting *attached*
  - 7.7 Roads and Footways (Cllr J Towers)
  - 7.8 Trees – update re Land at Good View hornbeam tree (Cllr C Archer) – *to be circulated*
  - 7.9 Defibrillators – raised by Cllr G Hyde
  - 7.10 VE75
  - 7.11 WSCC letter re non-attendance of County Councillor – *to be circulated*

**8. Finance and Governance**

- 8.1 To authorise payments to 31 January 2020 (including invoices received since publication of the agenda) – *attached*.
- 8.2 To note payments which have been made by direct debit – *attached*.
- 8.3 To acknowledge receipt of credits paid to the Council – *attached*.

**9. Meeting Dates**

Planning Committee – Thursday 20 February 2020  
Parish Council – Thursday 5 March 2020  
Environment Core Group – Wednesday 12 February 2020

**10. Items for the next meeting**

**11. Any Other Business**

Meeting to conclude by 9pm (*Standing Order 3(w): A Council meeting should not normally exceed a period of (2) hours*).

**THE PUBLIC HAVE A RIGHT TO ATTEND COUNCIL MEETINGS AND ARE MOST WELCOME**

Filming of Parish Council meetings and use of social media: During this meeting the public are allowed to record or film the meeting or to use social media, providing it does not disrupt the meeting. You are encouraged to let the Parish Clerk know in advance if you wish to record or film. Mobile devices should be switched to silent for the duration of the meeting.