

Chidham & Hambrook Parish Council

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28 November 2019

MEETING OF THE PARISH COUNCIL

Members are hereby summoned to attend a meeting of Chidham & Hambrook Parish Council to be held at **7:00pm** on **Thursday 5 December 2019** at **Chidham Village Hall**.

MEMBERS: Cllr P MacDougall (Chairman), Cllr J Towers (Vice-Chair), Cllr C Archer, Cllr P Bolton, Cllr S Bramwell Smith, Cllr M Gilby, Cllr R Gowlett, Cllr G Hyde, Cllr R Perri and Cllr J Sheppard

Signed: *B Jones*

Mrs B Jones **Clerk and RFO**

AGENDA

1. **Apologies for absence**

No apologies for absence have been received.

2. **Declaration of interests**

2.1 To receive declarations of interest in respect of matters contained in this agenda in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.

2.2 To consider any Dispensation Requests received by the Clerk not previously considered.

3. **Minutes**

To approve and sign the minutes of the Parish Council meeting held on 7 November 2019 (*attached*).

4. **Matters Arising from the Minutes (if not on the agenda for discussion)**

5. **Public Open Forum**

Members of the public are invited to raise matters or to ask questions.

Standing order: The period of time designated for public participation at a Council in accordance with standing order 3(e) above shall not exceed (15) minutes unless directed by the chairman of the Council. Subject to standing order 3(f) above, a member of the public shall not speak for more than (3) minutes.

6. **Receive Reports**

6.1 Parish Council Chair

6.2 District Councillors

6.3 County Councillor –Mr Mike Magill, newly elected WSCC Cllr for the Bourne ward, will attend to introduce himself to the Council.

6.4 Clerk & RFO

7. Committee Minutes and Reports

- 7.1 Planning Committee 21 November 2019 unadopted minutes – *attached*
- 7.2 Neighbourhood Plan Steering Group (Mr S Johnson) - *attached*
- 7.3 Finance Committee 14 November 2019 unadopted minutes – *attached*. The Council is requested to consider the recommendations arising from these minutes. The reports and papers relating to the recommendations have been circulated separately.
- 7.4 Environment Group report (Cllr J Towers) - *attached*
- 7.5 Tree Councillor's update (Cllr C Archer) – *attached*
To consider report and authorise the Tree Councillor to apply for individual TPOs (or a group TPO as appropriate) on oak trees on the south side of the A259, opposite the Bosham Inn.
- 7.6 Pynham Meadow land acquisition – Administrator's proposal (Cllr C Archer)
attached
1. To consider the proposal in this report and to authorise the immediate acquisition of Pynham Meadow. 2. To consider the quotation and appoint the selected contractor to undertake ditch work in Pynham Meadow.
- 7.7 Western Tidebank Slippage (Cllr C Archer) – *attached*
To consider this report and agree that the Council coordinate a determined effort to protect and maintain the sluices into the harbour.
- 7.8 Development of children's playground (Cllr R Perri) – *to be circulated*
To consider costings for replacement of playground equipment and to authorise this work to proceed.
- 7.9 Dog bins (Cllr M Gilby) – *to be circulated*
- 7.10 Road and Footways (Cllr J Towers) - *attached*
- 7.11 Development of social media (Cllr J Towers) - *attached*
- 7.12 Re-siting the old red telephone box (Clerk and Cllr Gowlett update on work involved in moving the box) – *to be circulated*
- 7.13 Chidham Lane bus shelter (Cllr M Gilby) – *to be circulated*
To consider a written report on the condition of the bus shelter and to approve the remedial work to be undertaken.
- 7.13 Recognition Scheme
The Recognition Scheme was adopted at the Parish Council meeting of 12 September 2019. Councillors are requested to approve the following light-touch approach:

That a formal thank be provided to all those by name who have offered something in the way of voluntary support work to the parish at each Annual Parish Meeting. New names and those continuing to serve will be included. Each volunteer to be asked whether they would be happy to receive a vote of thanks at the APM before their name is included.

8. **Finance and Governance**

- 8.1 To authorise payments to 30 November 2019 (including invoices received since publication of the agenda) – *attached*.
- 8.2 To note payments which have been made by direct debit – *attached*.
- 8.3 To acknowledge receipt of credits paid to the Council – *attached*.

9. **Meeting Dates**

Planning Committee – Thursday 19 December 2019
Parish Council – Thursday 9 January 2020
Environment Working Group – Wednesday 8 January 2019

10. **Items for the next meeting**

11. **Any Other Business**

Meeting to conclude by 9pm (*Standing Order 3(w): A Council meeting should not normally exceed a period of (2) hours*).

THE PUBLIC HAVE A RIGHT TO ATTEND COUNCIL MEETINGS AND ARE MOST WELCOME

Filming of Parish Council meetings and use of social media: During this meeting the public are allowed to record or film the meeting or to use social media, providing it does not disrupt the meeting. You are encouraged to let the Parish Clerk know in advance if you wish to record or film. Mobile devices should be switched to silent for the duration of the meeting.