

## Chidham & Hambrook Parish Council

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1 November 2019

### MEETING OF THE PARISH COUNCIL

Members are hereby summoned to attend a meeting of Chidham & Hambrook Parish Council to be held at **7:00pm** on **Thursday 7 November 2019** at **Chidham Village Hall**.

MEMBERS: Cllr P MacDougall (Chairman), Cllr J Towers (Vice-Chair), Cllr C Archer, Cllr P Bolton, Cllr S Bramwell Smith, Cllr M Gilby, Cllr R Gowlett, Cllr G Hyde, Cllr R Perri and Cllr J Sheppard

Signed: *B Jones*

Mrs B Jones **Clerk and RFO**

### AGENDA

1. **Apologies for absence**

No apologies for absence have been received.

2. **Declaration of interests**

- 2.1 To receive declarations of interest in respect of matters contained in this agenda in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
- 2.2 To consider any Dispensation Requests received by the Clerk not previously considered.

3. **Minutes**

To approve and sign the minutes of the Parish Council meeting held on 10 October 2019 (*attached*).

4. **Matters Arising from the Minutes (if not on the agenda for discussion)**

5. **Public Open Forum**

Members of the public are invited to raise matters or to ask questions.  
*Standing order: The period of time designated for public participation at a Council in accordance with standing order 3(e) above shall not exceed (15) minutes unless directed by the chairman of the Council. Subject to standing order 3(f) above, a member of the public shall not speak for more than (3) minutes.*

6. **Receive Reports**

- 6.1 Parish Council Chair
- 6.2 District Councillors
- 6.3 County Councillor
- 6.4 Clerk & RFO

## **7. Committee Minutes and Reports**

- 7.1 Planning Committee 17 October 2019 unadopted minutes – *attached*.
- 7.2 Neighbourhood Plan Steering Group  
Mr S Johnson will report on current developments with the Neighbourhood Plan review – report *to be circulated*.
- 7.3 Staffing Committee report and recommendation to approve the Appraisal Policy (Cllr J Sheppard) – *previously circulated*.
- 7.4 Road and Footways (Cllr J Towers)
- 7.5 Tree Wardens update (Cllr C Archer)
- 7.6 Motion re National Community Energy Campaign – *circulated by email*
- 7.7 Neighbourhood Plan monitoring report (Cllr P MacDougall)
- 7.8 Pynham Meadow land acquisition update (Cllr C Archer)
- 7.9 Possible meeting with MP Gillian Keegan (Cllr P MacDougall)
- 7.10 St John's Ambulance training – *circulated by email*
- 7.11 Re-siting the old red telephone box
- 7.12 Parish Councillors' drop-in surgery

## **8. Finance and Governance**

- 8.1 To authorise payments (including invoices received since publication of the agenda) – *attached*.
- 8.2 To note payments which have been made by direct debit – *attached*.
- 8.3 To acknowledge receipt of credits paid to the Council – *attached*.
- 8.4 Consultation on draft Chichester Infrastructure Business Plan 2020  
To approve the revisions to existing projects and the new projects – *circulated by email*.

## **9. Meeting Dates**

Informal meeting of Council re Open Spaces – Wednesday 12 November 2019  
Environment Working Group – Wednesday 13 November 2019  
Finance Committee – Thursday 14 November 2019  
Planning Committee – Thursday 21 November 2019  
Parish Council – Thursday 5 December 2019

## **10. Items for the next meeting**

### **11. Any Other Business**

Meeting to conclude by 9pm (*Standing Order 3(w): A Council meeting should not normally exceed a period of (2) hours*).

## **THE PUBLIC HAVE A RIGHT TO ATTEND COUNCIL MEETINGS AND ARE MOST WELCOME**

Filming of Parish Council meetings and use of social media: During this meeting the public are allowed to record or film the meeting or to use social media, providing it does

not disrupt the meeting. You are encouraged to let the Parish Clerk know in advance if you wish to record or film. Mobile devices should be switched to silent for the duration of the meeting.