

Chidham & Hambrook Parish Council

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6 September 2019

MEETING OF THE PARISH COUNCIL

Members are hereby summoned to attend a meeting of Chidham & Hambrook Parish Council to be held at **7:00pm** on **Thursday 12 September 2019** at **Chidham Village Hall**.

MEMBERS: Cllr P MacDougall (Chairman), Cllr J Towers (Vice-Chair), Cllr C Archer, Cllr P Bolton, Cllr S Bramwell Smith, Cllr M Gilby, Cllr R Gowlett, Cllr G Hyde, Cllr R Perri and Cllr J Sheppard

Signed: *B Jones*

Mrs B Jones **Clerk and RFO**

AGENDA

1. **Apologies for absence**

Apologies for absence have been received from Cllrs C Archer, J Sheppard and J Towers.

2. **Declaration of interests**

- 2.1 To receive declarations of interest in respect of matters contained in this agenda in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
- 2.2 To consider any Dispensation Requests received by the Clerk not previously considered.

3. **Minutes**

To approve and sign the minutes of the Parish Council meeting held on 1 August 2019 and the extraordinary Parish Council meeting held on 29 August 2019 (attached).

4. **Matters Arising from the Minutes (if not on the agenda for discussion)**

5. **Public Open Forum**

Members of the public are invited to raise matters or to ask questions.

Standing order: The period of time designated for public participation at a Council in accordance with standing order 3(e) above shall not exceed (15) minutes unless directed by the chairman of the Council. Subject to standing order 3(f) above, a member of the public shall not speak for more than (3) minutes.

6. **Receive Reports**

- 6.1 Parish Council Chair
- 6.2 District Councillors
- 6.3 County Councillor

6.4 Clerk & RFO

7. **Committee Minutes and Reports**

7.1 Planning Committee 15 August 2019 unadopted minutes – attached.

7.2 Finance Committee 29 August 2019 unadopted minutes – attached

7.3 Neighbourhood Plan Steering Group

Mr S Johnson will report on current developments with the Neighbourhood Plan review and the consultation event scheduled for 14 September 2019 – report attached.

7.4 Parochial Church Council (PCC) of Chidham – extension to graveyard

A response has been received from Cmdr H Bates of the PCC of Chidham (attached) following the Clerk's letter to him dated 12 August 2019. The Council is requested to consider the next steps.

7.5 Recognition Scheme

A draft Recognition Scheme was circulated to all councillors for comment. Following responses, a final draft Recognition Scheme is attached for approval along with a proposed nomination form.

7.6 Website Accessibility Regulations 2018

The Public Sector Bodies (Websites and Mobile Applications) Accessibility Regulations 2018 came into force on 23 September 2018. The attached position statement includes some recommendations for future action.

7.7 Litter and Dog Bins (Cllr M Gilby)

7.8 Public meeting 30 September 2019

7.9 WSCC Electric Vehicle Charging Strategy Consultation – circulated with questions

8. **Finance and Governance**

8.1 To authorise payments (including invoices received since publication of the agenda) – attached.

8.2 To note payments which have been made by direct debit – attached.

8.3 To acknowledge receipt of credits paid to the Council – attached.

8.4 To consider a grant application from Save Our Harbour Villages in the sum of £75.00 (attached).

8.5 To consider a grant application from 4Sight in the sum of £100.00 (attached).

9. **Meeting Dates**

Planning Committee – Thursday 19 September 2019

Parish Council – Thursday 10 October 2019

10. **Items for the next meeting**

11. **Any Other Business**

Meeting to conclude by 9pm (*Standing Order 3(w): A Council meeting should not normally exceed a period of (2) hours.*)

THE PUBLIC HAVE A RIGHT TO ATTEND COUNCIL MEETINGS AND ARE MOST WELCOME

Filming of Parish Council meetings and use of social media: During this meeting the public are allowed to record or film the meeting or to use social media, providing it does not disrupt the meeting. You are encouraged to let the Parish Clerk know in advance if you wish to record or film. Mobile devices should be switched to silent for the duration of the meeting.