

## Chidham & Hambrook Parish Council

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20 July 2019

### EXTRAORDINARY MEETING OF THE PARISH COUNCIL

Members are hereby summoned to attend a meeting of Chidham & Hambrook Parish Council to be held at **6:30pm** on **Thursday 29 August 2019** at **Chidham Village Hall**.

MEMBERS: Cllr P MacDougall (Chairman), Cllr J Towers (Vice-Chair), Cllr C Archer, Cllr P Bolton, Cllr S Bramwell Smith, Cllr M Gilby, Cllr R Gowlett, Cllr G Hyde, Cllr R Perri and Cllr J Sheppard

Signed: *B Jones*

Mrs B Jones **Clerk and RFO**

### AGENDA

1. **Apologies for absence**

Apologies for absence have been received from Cllrs C Archer, J Sheppard and J Towers.

2. **Declaration of interests**

- 2.1 To receive declarations of interest in respect of matters contained in this agenda in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
- 2.2 To consider any Dispensation Requests received by the Clerk not previously considered.

3. **Public Open Forum**

Members of the public are invited to raise matters or to ask questions.

*Standing order: The period of time designated for public participation at a Council in accordance with standing order 3(e) above shall not exceed (15) minutes unless directed by the chairman of the Council. Subject to standing order 3(f) above, a member of the public shall not speak for more than (3) minutes.*

4. **Committee Minutes and Reports**

4.1 Neighbourhood Plan Vision and Objectives

The draft Neighbourhood Plan Vision and Objectives was considered at the last meeting of the Parish Council on 1 August 2019 and approval given in principle pending further email consultation. The document has now been circulated and the draft finalised for further consultation with residents.

**Recommendation: that the draft version of the Neighbourhood Plan Vision and Objectives be approved for further consultation.**

## 5. Finance and Governance

### 8.1 To authorise payment

An invoice from Hambrook Construction Ltd in respect of works to the Village Hall was submitted on 2 August 2019 with a due payment date of 7 August 2019. This invoice was raised as an urgent payment as delayed payment would result in financial implications to the contractor, delayed completion of works to the Village Hall, cancellation of a community event and possible interest charges.

Paragraph 6.4 of the Council's Standing Orders states that 'if a payment is necessary to avoid a charge of interest under the Late Payments of Commercial Debts (Interest) Act 1998, and the due date for payment is before the next scheduled meeting of the Council, where the RFO certifies that there is no reason to delay payment, the RFO may take steps necessary to settle such invoices provide that a list of payments is presented to the next appropriate meeting.

This invoice was paid on 6 August 2019. A further invoice from Hambrook Construction Ltd for the final phase of the works to the Village Hall will be circulated for approval.

#### **Recommendations:**

**1) To note the payment of £12,500 plus VAT made to Hambrook Construction Ltd on 6 August 2019.**

**2) To consider a further invoice from Hambrook Construction for the final phase of work to Chidham Village Hall (to be circulated)**

### 9. Any Other Business

Meeting to conclude by 9pm (*Standing Order 3(w): A Council meeting should not normally exceed a period of (2) hours*).

## **THE PUBLIC HAVE A RIGHT TO ATTEND COUNCIL MEETINGS AND ARE MOST WELCOME**

Filming of Parish Council meetings and use of social media: During this meeting the public are allowed to record or film the meeting or to use social media, providing it does not disrupt the meeting. You are encouraged to let the Parish Clerk know in advance if you wish to record or film. Mobile devices should be switched to silent for the duration of the meeting.

# **Chidham & Hambrook Neighbourhood Plan**

## **Vision, Mission Statement and Objectives**

### **Draft for consultation**

#### **Vision**

Chidham, Hambrook and Nutbourne East will remain a beautiful harbour-side Parish with the environment and a close, supportive community at its heart.

We aim to create a sustainable place to live with housing suited to local needs, whilst preserving the ecology and character of the coastal area, our local economy, our rural and agricultural surroundings while maintaining views of the harbour and South Downs.

#### **Mission Statement**

To deliver a sustainable living environment through the development and effective use of land, to meet the Parish's future housing, transport, community, education, health, recreational, retail and employment needs.

This will be achieved through a strategic approach and proactive investment and improvement in local infrastructure. Local housing need will be met through eco-friendly design, appropriate density, siting and affordability criteria, in line with the parish vision.

#### **Objectives**

##### **Land Use**

- 1 To focus development around the defined settlement areas whilst respecting the separate identities and character of the communities of Chidham, Hambrook and Nutbourne East.

##### **Environment**

- 1 To protect the rural nature of the Parish, its landscapes, and long distant panoramic views from the A259 northwards to the South Downs and southwards to Chichester Harbour.
- 2 To protect agricultural land, biodiversity and access to green spaces for the benefit of residents' wellbeing.
- 3 To protect and respect the open countryside for its intrinsic value and as a resource for a range of uses including wildlife, agriculture, tourism and recreation.
- 4 To minimise the impact of new housing on the quality of our air, water and surface water flooding.
- 5 To protect the connectivity of habitats, the trees, hedgerows and wildlife migration routes between the SDNP and the Chichester Harbour AONB, identified as wildlife corridors to the west and east of Nutbourne.
- 6 To protect the Chichester Harbour AONB and its dark skies, as a valuable resource both for residents, visitors and generations to come.

##### **Community Development**

- 1 To refurbish and improve parish infrastructure and amenities for the benefit of the community, residents, farming, tourism and leisure in order to accommodate the expected housing growth.

- 2 To have a well located, sustainable, convenience store, and a small business centre with associated facilities that would support home working, close to the new housing.

## **Housing**

- 1 To provide a mix of market and 40% affordable and affordable rented housing, appropriate in terms of size and type, to enable people to live and work locally or stay in communities where they have a clear local connection.
- 2 To provide a variety of house types, bungalows, houses and flats, green spaces and a variety of garden sizes within developments to cater for differing needs and to offer real choice.
- 3 To ensure that the scale of development is appropriate to the setting, and housing density does not exceed 30 homes per hectare overall to be consistent with the rural nature of the parish.

## **Climate Change**

- 1 Developments will be expected to deliver future proof, resilient, low carbon houses designed to withstand the effects of climate change taking into account energy efficiency, the effects of extreme temperatures and sea level rise.
- 2 There must be sufficient green spaces and planting both between houses and across developments to encourage biodiversity, provide shading and minimise air pollution.

## **Design**

- 1 A design code will set the required standard for varied high quality, low energy housing design to improve and contribute to sustainable development that integrates successfully with the existing built environment.

## **Transport and Access**

- 1 To support the provision of sustainable public transport to enable residents to access regular, affordable buses and trains in order to provide an alternative to the use of cars.
- 2 To improve traffic flow and reduce congestion at difficult junctions and congestion black spots on the A259, Broad Road and Chidham Lane in order to reduce journey stress, increase safety and reduce air pollution.
- 3 To provide accessible, segregated cycle and pedestrian ways/paths providing safe alternative routes within the parish for all residents.
- 4 To improve safety on the A259 and Broad Road by reducing the risk from fast vehicles, ensuring appropriate speed limits, and introducing traffic calming measures on local roads where necessary.
- 5 To ensure there are 'Safer Routes to Schools' to promote cycling and walking.

## **Recreation**

- 1 To have a sports facility and changing rooms within the Parish for residents of all ages.
- 2 To ensure footpaths and cycleways are connected to open spaces for residents' walking and recreational use.

## **Assets**

- 1 To protect and enhance the Parish's heritage, history and buildings of importance for the future benefit of tourists, visitors, existing and new residents.