

## Chidham & Hambrook Parish Council

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24 April 2019

### MEETING OF THE FINANCE COMMITTEE

Members are hereby summoned to attend a meeting of Finance Committee to be held at **7:00pm on Tuesday 30 April 2019** in Chidham Village Hall.

MEMBERS: Cllr P MacDougall, Cllr G Hyde, Cllr M Gilby and Cllr J Sheppard

Signed: *B Jones*

Mrs B Jones **Clerk and RFO**

### AGENDA

1. **Apologies for absence**
2. **Declarations of Disclosable Pecuniary Interest**
3. **Minutes**  
To approve and sign the minutes of the Finance Committee meeting held on 15 November 2018 (attached).
4. **Public Open Forum**  
Please advise the Chairman or the Clerk if you wish to address the committee on a specific matter relating to this committee. We also request that you limit your address to three (3) minutes.
5. **Review Asset Register** (attached)
6. **Review of End of Year Accounts and Annual Governance and Accountability Return** (attached)
7. **Budgets to be carried forward from 2018-19 to 2019-20**
8. **Review of Reserves**
9. **Review insurance policy**
10. **Appointment of Internal Auditor 2019-2020**
11. **Rialtas financial management software**

12. **Date of Next Meeting**

The next Finance Committee meeting will take place on a date to be agreed at the Annual Parish Council meeting.

**THE PUBLIC HAVE A RIGHT TO ATTEND COUNCIL MEETINGS AND ARE MOST WELCOME**

Filming of Parish Council meetings and use of social media: During this meeting the public are allowed to record or film the meeting or to use social media, providing it does not disrupt the meeting. You are encouraged to let the Parish Clerk know in advance if you wish to record or film. Mobile devices should be switched to silent for the duration of the meeting.