

Neighbourhood Plan Steering Group 11th February 2019

Chidham and Hambrook Village Hall 7pm

Present Sandra Davey-Snuggs, Stephen Johnson, Jane Towers, Andrew Sargent, Keith Dimon, Marie Gilby, Martin McBride, Andrew, Philip MacDougall, Andy Collins, Sandra James.

Minute Clerk Lisa Wilcock

Meeting opened at 1900hrs

001/19	<p>Declaration of Interest. One member declared a pecuniary interest in a piece of land being considered as part of Agenda 2, Task 2. After a discussion a vote was taken. 7 were in favour of the member leaving the group and 3 were against them leaving the group. The member left the group as it was agreed that all landowners would be treated equally during the NP process.</p>	
002/19	<p>Review of the situation to date. Noted that the consultant that had been approached to write the Neighbourhood Plan had declined to quote. The issue of the grant application was also discussed and the impact that has along with the timescales to meet Chichester District Council's (CDC) deadline were also noted. It was asked if there was money in the Parish Council budget available to help the group, noted that funds were limited and were not anywhere near of what is expected to achieve the Neighbourhood Plan. It was agreed that the group need a consultant to meet the Summer/Autumn deadline set by CDC. Noted that the CDC Local Plan is still not adopted. Noted that there is a Locality Grant available, plus a small grant from CDC along with support from a member of staff at CDC. It was discussed how the group felt unsupported by CDC in general during the process. Noted that the Parish Council precept had already been set so funds were unable to be secured through that process.</p> <p>The following actions were agreed. Andy Collins to speak to CDC to discuss the finance available to the NP, whether all sites needed an SRA and SEA survey, whether every site had to be considered, why the Local Plan timeline has longer period to be completed than the NP deadline, also to ask about additional support for the group from CDC.</p>	Action AC
003/19	<p>Noted that Phillip MacDougall (Chairman of PC) and Andy Collins (Cllr and District Councillor) attended the Southbourne NP Group meetings. It was agreed during that meeting that this group would form similar groups to allow members to attend each other's group sessions, this is so the groups can work with the neighbouring NP group sharing ideas and information where applicable. Noted that after the public event on 28th February 2019 more volunteers would be expected to join this group. It was discussed that the Parish Council had produced a Neighbourhood Plan in 2015, a Business and a Vision statement. These documents are to be reviewed and will help in producing a Vision statement for this group. The group discussed the desire to keep the Village a Village, additional schools were discussed as well as a doctors surgery, shop, Community Land Trust, Parish owned houses and self-build plots were all covered during the discussion. Noted that there is an AONB (Area of Outstanding Natural Beauty) to be protected. It was agreed that a small sub group should be formed to write a 'Vision' for this group. Action Stephen</p>	

	Johnson, Andrew Sargent and Jane Towers to meet before Monday 18th February 2019 to agreed a Vision.	Action SJ, JT, AS.
004/19	Noted that the Parish Council has acquired two large pieces of land within the Parish – Hawthorne Meadow and Pynham Meadow. A Newsletter is to be distributed to residents this week which will tell the residents about this acquisition and invite them to join the group who will decide on the lands future. CIL money has been set aside for the venture and a portion of the land has already been earmarked for allotments.	
005/19	The group discussed the groups Southbourne NP group had formed and how they can mirror those groups. It was agreed that the groups would be set up during this meeting. A show of hands was taken and the groups are as follows: Infrastructure Group would be Phillip MacDougall, Sandra Davey-Snuggs and Keith Dimon. Environment Group – Andrew Sargent, Stephen Johnson, Jane Towers and Richard Foot (<i>delegated in his absence</i>). Housing Group – to be confirmed at a later meeting. Noted that other new members of the group were able to join these groups at a later date.	
006/19	It was agreed that once a 'Vision' is in place then the other groups were able to discuss in more detail what is required. The group discussed housing style, retired people ratio within the Village. It was agreed that at the next group meeting on 18 th February 2019 one hour would be set to agree the Vision and one hour set for site selection. It was agreed that a preliminary site selection meeting would be held on Saturday 16 th February at 2pm, location to be confirmed, so that the group can prepare for the next full group meeting. Action Sandra Davey-Snuggs to arrange a location for the site selection meeting and email the rest of the group.	Action SD-S.
007/19	The public meeting on 28 th February 2019 was discussed. Noted that maps with the sites to be considered needed to be obtained. It was discussed that should a site be rejected there needed to be a clear justification for rejecting a site. Noted that one member offered to take pictures of the relevant sites to help the site selection process. Action All members to take photos of sites for review, as appropriate. Noted that there should be another meeting set the same week to finalise the public presentation and to gather any missing information. Agreed that a meeting is to be held on 25 th February 2019 to put forward the final preparations for the public meeting, Jane Towers to see if Village Hall is available and email the rest of the group.	Action ALL MEMBERS Action JT.
008/19	Noted that large maps showing the Parish boundary were available at the meeting but large maps showing the sites considered for selection in red were required. Also maps on the Wildlife Corridors were required by the group. Action Andy Collins to ask CDC for the up-to-date maps of the sites considered for selection and the wildlife corridors maps in digital format.	Action AC.
009/19	It was discussed that the Village Magazine should be able to advertise Neighbourhood Planning dates. Action Phillip MacDougall to contact Village Magazine to arrange for 28th February public meeting date to be added to next edition.	Action PMD
010/19	Noted that the Chidham and Hambrook website may need updating with relevant dates for public meetings. Action Stephen Johnson to place	

	meeting on 28th February 2019 on the website.	Action SJ
011/19	The public meeting on 28 th February was discussed further. Phillip MacDougall will Chair the meeting. A powerpoint presentation would be used to show the residents the areas affected by the Neighbourhood Plan process. Noted that Pallant Homes is a separate issue to the Neighbourhood Plan and that they will have their own presentation the following day. It was discussed that emphasis should be placed on how the group will fight the building of over 500 houses when 250 is sufficient. Response forms for residents to complete will be made available during the meeting. Noted that the emphasis of the meeting was to gather feedback, invite more volunteers/interest in the NP group but not to raise unrealistic expectations. Action Andy Collins to get information electronically, Phillip MacDougall to supply the laptop, Stephen Johnson to provide the laptop projector for the public meeting.	Action PMD, SJ and AC.
012/19	Meeting wrapped up with date of next meeting for the entire group on 18 th February 2019 where there will be a Vision/Site Selection focus following the sub meetings being held up to this date. Andy Collins to set timetable of NP events on website.	Action AC.
	NEXT MEETING 18th FEBRUARY 2019 – Village Hall.	

Meeting closed at 2100 hrs