

## Chidham and Hambrook Neighbourhood Plan Review Steering Committee 2<sup>nd</sup> Meeting 11/12/18

### Attendees

Andy Collins - Chairman of Steering Group, Parish & District Councillor

Sandra James - Resident and minutes secretary for this 2<sup>nd</sup> meeting

Marie Gilbey - Parish Councillor

Jackie Shepherd - Parish Councillor (1<sup>st</sup> meeting)

Julie Austin - Resident (1<sup>st</sup> meeting)

Keith Diamond - Resident

Martin McBride - Resident (1<sup>st</sup> meeting)

Richard Foot - Local farmer and resident

Tim Guymer - Chichester District Council

Trevor Redman - Resident (1<sup>st</sup> meeting)

Andrew Sargent - Resident (1<sup>st</sup> meeting)

Pete Baldwin - Resident (1<sup>st</sup> meeting)

### Apologies

Jane Towers, Philip McDougall, Cliff Archer, Steve Johnson

#### 1. Introduction

Attendees introduced themselves.

There were noted several attendees attending their first meeting of the Steering Committee including Tim Guymer from CDC - a degree of recap was necessary.

Tim took the opportunity to explain the requirements placed on CDC by the Inspector and the associated short timeframe. The Local Plan is required to be up-dated as directed by the Inspector. The Government has changed its housing need calculation. The CDC Local Plan has not only been uplifted by a window of 40% its required housing but must include an unmet housing need displaced from the South Downs N.P.

Andrew Sargent asked a question regarding the 500 homes for Chidham. The 500 does not include sites already planned for pre 1<sup>st</sup> April 2017. It excludes Windfall sites (1-5 homes).

The Inspector must have sufficient evidence to show a minimum of 500 homes are deliverable within Chidham.

#### 2. Agenda – NP update

i) There is a difference between the HELAA numbers and planned houses.

CDC made it clear that Chidham and Hambrook must take a minimum of 500 but there is flex upwards to 565. CDC confirmed that the HELAA is part of the evidence base.

ii) There is no proposed roundabout along the A27 to assist with traffic movements from the increase in housing in both Chidham & Hambrook and Southbourne. (CDC confirmed).

iii) Tim Guymer **stressed** that the existing NP **should not** be 're-invented'.

What is required is an update to the NP to include:

a) Any policy updates

b) The inclusion of a Strategic Evaluation Assessment (SEA)

c) The inclusion of SA10 (CDC planning document) requirements, namely open spaces, new school, infrastructure delivery plan et al

d) The inclusion of Wildlife corridors

- iv) The SEA should be a professionally written document requiring professional input. There are funds of upto £3k to appoint an SEA consultant. CDC require a guarantee of how these monies will be spent. The SEA should not be site restrictive but cover other areas.
- v) Clarity is pertinent to include on what will happen to the old school site once a new school is built. Will the old school site be offered for housing?
- vi) Tim suggested that the Settlement Area (excluding windfall sites) be amended and that further sites in a 'Call in of additional sites' be invited. Sandra James felt we do not have a mandate to do this and this in her opinion would be incongruous towards a community already seeing a high number of houses relative to the original NP. Keith Diamond supported this. Sandra indicated that she preferred organic growth for the community in how housing is delivered recognising the overall housing requirement of 500.
- vii) Statutory bodies to be included in any update

### 3. Agenda – NP timetable

There are still several unknowns within the timetable. What is known is that by the 30<sup>th</sup> June 2019 a first draft should be available to CDC. (Regulation 14).

There is currently no understanding of the timeline for appointing an SEA consultant and receiving grant monies to pay for that SEA consultant.

There is currently no understanding of the timeline for officially appointing a Consultant to update the NP, this requires approval by the Parish Council and the funding of Consultancy fees. (The next Parish Council meeting is on the 9<sup>th</sup> January). Grant monies are up-to £14k for a Consultant.

There is a requirement to check whether there exists a Purdah period re. CDC and Parish council elections that must be observed and which will affect the timeline. Tim Guymer to investigate and confirm.

Tim set out a timetable he felt was workable (Mid Feb set up working groups, by early March examine sites re infrastructure needs et al, by mid April have a Draft).

Considerable discussion was held on the involvement of the NP Steering group at the forthcoming CDC roadshow on the 10<sup>th</sup> January 2019 for updating the parish on the Local Plan. A recommendation from Tim Guymer is that this meeting should have representation from the Steering Committee. Sandra James voiced her concern again that she felt unable to support this intent if the group were being tasked to seek additional housing sites. She also voiced concern that CDC were effectively transferring their responsibility to the NP group. She would prefer to see the answers to the infrastructure needs in parallel before embarking on this. A recommendation was made that the Steering Group representation at the 10<sup>th</sup> January 2019 CDC Roadshow should be restricted to their receiving comments/input from residents.

### 4. Date of Next meeting: TBA

This TBA status of the next meeting is because the Parish Council must approve the way forward including the financing of any consultancy work and their respective grant application. The next parish meeting is on the 9/1/19. This clearly is a dilemma which will need to be addressed outside the meeting. Andy Collins to keep us all informed.

Sandra James 12/12/18