

Chidham & Hambrook Parish Council

27 Bramber Square, Rustington, BN16 3EJ

Tel: 07986 395253

Email: chidhamandhambrookpc@gmail.com Website: www.chidhamandhambrook.info

27 March 2019

MEETING OF THE PARISH COUNCIL

Members are hereby summoned to attend a meeting of Chidham & Hambrook Parish Council to be held at **7:00pm** on **Thursday 4 April 2019** in Chidham Village Hall.

MEMBERS: Cllr P MacDougall (Chairman), Cllr J Towers (Vice-Chair), Cllr C Archer, Cllr A Collins, Cllr M Gilby, Cllr G Hyde, Cllr I Littlefield, Cllr R Perri, Cllr J Sheppard

Signed: *B Jones*

Mrs B Jones **Clerk and RFO**

AGENDA

1. **Apologies for Absence**
To consider apologies for absence.
2. **Declaration of interests**
 - a) To receive declarations of interest in respect of matters contained in this agenda in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
 - b) To consider any Dispensation Requests received by the Clerk not previously considered.
3. **Minutes**
To approve and sign the minutes of the Parish Council meeting held on 7 March 2019 (attached).
4. **Matters Arising from the Minutes (if not on the agenda for discussion)**
5. **Public Open Forum**
Members of the public are invited to raise matters or to ask questions.
Standing order: The period of time designated for public participation at a Council in accordance with standing order 3(e) above shall not exceed (15) minutes unless directed by the chairman of the Council. Subject to standing order 3(f) above, a member of the public shall not speak for more than (3) minutes.
6. **Receive Reports**
 - a) Parish Council Chairman
 - b) District Councillors
 - c) County Councillor
 - d) Clerk & RFO – no report
7. **Progress updates from Parish Council Task Forces and Working Groups**
 - a) Neighbourhood Plan Steering Group
The Council is requested to agree that the newly appointed Chairman of the Steering Group, Mr Stephen Johnson, gives a regular report to this meeting.
To consider and agree an amendment to the Constitution (attached).

To receive a report from the Chairman of the Steering Group (to follow).

- b) Parish drainage (Cllr C Archer)
To receive an oral report (including Pynham Meadow drainage).
- c) Roads and Footways (Cllr J Towers)
To receive an oral report.

8. Committee Minutes and Reports

- a) Planning Committee 21 March 2019 unadopted minutes (attached)
- b) Replacement of noticeboard on Broad Road (Cllr A Collins)
- c) Broad Road and Chidham Lane laybys and footway to south of school (Cllr J Towers and Cllr R Perri) – *Minute 0153-19(8h)*
- d) Parish Tree Wardens (Cllr C Archer) - *Minute 0156-19 i)*
- e) Linda Wilkinson bench (Cllr A Collins) *Minute 0156-19 ii)*
- f) Play Area report on repair and maintenance following ROSPA (Cllr R Perri/Clerk)
To consider the report (attached) - *Minute 0129-18(e)*

9. Finance and Governance

- a) To authorise payment of invoices to 28 March 2019 (attached)
- b) To consider quotes for works to hard standing south side of St Mary's Church (attached)
- c) To consider a report on the NHB project 07/17 Maybush Copse, CIL funding IBP/737 and invoices for payment (attached)
- d) To consider the request from the Chidham Village Hall Management Committee for CIL funding for works to the final major phase of the Village Hall (CIL IBP/611) (attached)

10. Meeting Dates

- a) Planning Committee – Thursday 18 April 2019
- b) Finance Committee – Thursday 30 April 2019 Village Hall (upstairs)
- c) Annual Parish Council meeting – Thursday 16 May 2019
- d) Planning Committee – Thursday 23 May 2019
- e) Annual Parish Meeting – Thursday 30 May 2019 at 7.30 (Refreshments at 7.00pm) Village Hall (upstairs)

11. Items for the next meeting

12. Any Other Business

Meeting to conclude by 9pm (*Standing Order 3(w): A Council meeting should not normally exceed a period of (2) hours*).

THE PUBLIC HAVE A RIGHT TO ATTEND COUNCIL MEETINGS AND ARE MOST WELCOME

Filming of Parish Council meetings and use of social media: During this meeting the public are allowed to record or film the meeting or to use social media, providing it does not disrupt the meeting. You are encouraged to let the Parish Clerk know in advance if you wish to record or film. Mobile devices should be switched to silent for the duration of the meeting.