

Chidham & Hambrook Parish Council

27 Bramber Square, Rustington, BN16 3EJ

Tel: 07986 395253

Email: chidhamandhambrookpc@gmail.com Website: www.chidhamandhambrook.info

27 February 2019

MEETING OF THE PARISH COUNCIL

Members are hereby summoned to attend a meeting of Chidham & Hambrook Parish Council to be held at **7:00pm** on **Thursday 7 March 2019** in Chidham Village Hall.

MEMBERS: Cllr P MacDougall (Chairman), Cllr J Towers (Vice-Chair), Cllr C Archer, Cllr A Collins, Cllr M Gilby, Cllr G Hyde, Cllr I Littlefield, Cllr R Perri, Cllr J Sheppard

Signed: B Jones

Mrs B Jones **Clerk and RFO**

AGENDA

1. **Apologies for Absence**
To consider apologies for absence. Cllr P MacDougall has given apologies (therefore the meeting will be chaired by the Vice Chair, Cllr J Towers).
2. **Declaration of interests**
 - a) To receive declarations of interest in respect of matters contained in this agenda in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
 - b) To consider any Dispensation Requests received by the Clerk not previously considered.
3. **Minutes**
To approve and sign the minutes of the Parish Council meeting held on 7 February 2019 (attached).
4. **Matters Arising from the Minutes (if not on the agenda for discussion)**
5. **Public Open Forum**
Members of the public are invited to raise matters or to ask questions.
Standing order: The period of time designated for public participation at a Council in accordance with standing order 3(e) above shall not exceed (15) minutes unless directed by the chairman of the Council. Subject to standing order 3(f) above, a member of the public shall not speak for more than (3) minutes.
6. **Receive Reports**
 - a) Parish Council Chairman
 - b) District Councillors
 - c) County Councillor
 - d) Clerk & RFO – no report
7. **Progress updates from Parish Council Task Forces and Working Groups**
 - a) Neighbourhood Plan (Cllr A Collins)
Quote from Mr R Eastham for consideration (to be circulated) and letter from the

Chairman addressed to Mr A Frost, Director of Planning CDC for information and received 27 February 2019 (attached)

- b) Parish drainage (Cllr C Archer)
An oral report to include Pynham Meadow drainage.

8. **Committee Minutes and Reports**

- a) Planning Committee 21 February 2019 unadopted minutes (attached)
- b) Replacement of noticeboard on Broad Road (Cllr A Collins)
- c) The Meadows Community Group – outcome of meeting 5 March 2019 (Cllr A Collins)
- d) Broad Road and Chidham Lane laybys and footway to south of school (Cllr J Towers and Cllr R Perri)
- e) Defibrillators (Cllr J Towers and Cllr G Hyde)
- f) Parish Tree Wardens (Cllr C Archer)
- g) Rights of Way consultation (Cllr P MacDougall) (attached)
- h) Linda Wilkinson bench (Cllr A Collins)

9. **Finance and Governance**

- a) To authorise payment of invoices to 28 February 2019 and works to be authorised (attached).

10. **Meeting Dates**

- a) Planning Committee – Thursday 21 March 2019
- b) Parish Council meeting – Thursday 4 April 2019

11. **Items for the next meeting**

12. **Any Other Business**

Meeting to conclude by 9pm (*Standing Order 3(w): A Council meeting should not normally exceed a period of (2) hours*).

THE PUBLIC HAVE A RIGHT TO ATTEND COUNCIL MEETINGS AND ARE MOST WELCOME

Filming of Parish Council meetings and use of social media: During this meeting the public are allowed to record or film the meeting or to use social media, providing it does not disrupt the meeting. You are encouraged to let the Parish Clerk know in advance if you wish to record or film. Mobile devices should be switched to silent for the duration of the meeting.