

Chidham & Hambrook Parish Council

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30 January 2019

MEETING OF THE PARISH COUNCIL

Members are hereby summoned to attend a meeting of Chidham & Hambrook Parish Council to be held at **7:00pm** on **Thursday 7 February 2019** in Chidham Village Hall.

MEMBERS: Cllr P MacDougall (Chairman), Cllr J Towers (Vice-Chairman), Cllr C Archer, Cllr A Collins, Cllr M Gilby, Cllr G Hyde, Cllr I Littlefield, Cllr R Perri, Cllr J Sheppard

Signed: *B Jones*
Mrs B Jones **Clerk and RFO**

AGENDA

1. **Apologies for Absence**
To consider apologies for absence.
2. **Declaration of interests**
 - a) To receive declarations of interest in respect of matters contained in this agenda in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
 - b) To consider any Dispensation Requests received by the Clerk not previously considered.
3. **Minutes**
To approve and sign the minutes of the Parish Council meeting held on 9 January 2019 (attached).
4. **Matters Arising from the Minutes (if not on the agenda for discussion)**
5. **Public Open Forum**
Members of the public are invited to raise matters or to ask questions.
Standing order: The period of time designated for public participation at a Council in accordance with standing order 3(e) above shall not exceed (15) minutes unless directed by the chairman of the Council. Subject to standing order 3(f) above, a member of the public shall not speak for more than (3) minutes.
6. **Receive Reports**
 - a) Parish Council Chairman
 - b) District Councillors
 - c) County Councillor
 - d) Clerk & RFO – attached
7. **Progress updates from Parish Council Task Forces and Working Groups**
 - a) Neighbourhood Plan (Cllr A Collins)
 - b) Parish drainage (Cllr C Archer)
To agree to accepting the single tender from B&M Plant Hire Ltd in respect of

Pinewood Highway Drainage Improvement works in the sum of £8,340 plus VAT in view of lack of interest from other contractors. An update will be given on the pipe repair work at Broad Road.

8. **Committee Minutes and Reports**

- a) Planning Committee 15 January 2019 minutes
- b) Replacement of noticeboard on Broad Road
- c) The Meadows Community Group
- d) Elections May 2019
- e) Soft Sand Review of the West Sussex Joint Minerals Local Plan - Issues and Options Consultation (Cllr C Archer)
- f) New Homes Bonus (Cllr J Tanner) – Update on Village Hall hearing loop
- g) Chemroute

Wording being proposed for parish councils along A259 (Chemroute) corridor:
“We support the creation of an integrated and sustainable transport plan for the District, or at the very least for the area west of Chichester. This plan should draw upon the ongoing work of the Chemroute group’s investigations and proposals for the National Cycle Route 2 (NCN2) and be coordinated with WSCC with the goal of introducing high quality and separated cycle links between the villages along the A259 and Chichester. The route or routes may include a fast but safe link along the A259 aimed primarily at experienced cyclists including commuters as well as a slower, more meandering and leisurely route north of the A259 (and perhaps the railway). To make these cycle routes sustainable they will need connections and feeder routes from new and existing developments.

In developing a more ambitious and safer scheme for cyclists care must also be taken to ensure that pedestrian routes are protected too. The vision must be to ensure that both cycle and pedestrian traffic is encouraged and supported and not brought into competition with each other.”

9. **Finance and Governance**

- a) To authorise payment of invoices to 31 January 2019 and works to be authorised (attached).
- b) Chidham and Hambrook Parish Council Grants – consideration of grant request from Parochial Church Council of Chidham.
- c) Financial Management System – consideration of proposal to purchase.

10. **Meeting Dates**

- a) Planning Committee – Thursday 21 February 2019
- b) Parish Council meeting – Thursday 7 March 2019

11. **Items for the next meeting**

12. **Any Other Business**

Meeting to conclude by 9pm (*Standing Order 3(w): A Council meeting should not normally exceed a period of (2) hours.*)

THE PUBLIC HAVE A RIGHT TO ATTEND COUNCIL MEETINGS AND ARE MOST WELCOME

Filming of Parish Council meetings and use of social media: During this meeting the public are allowed to record or film the meeting or to use social media, providing it does not disrupt the meeting. You are encouraged to let the Parish Clerk know in advance if you wish to record or film. Mobile devices should be switched to silent for the duration of the meeting.