

**Minutes of the meeting of Chidham & Hambrook Parish Council
In the Chidham Village Hall on Wednesday 9 January 2019 at 7:00pm**

Present	Cllr M Gilby Cllr I Littlefield Cllr J Towers (Vice-Chairman) Cllr A Collins	Cllr G Hyde Cllr P MacDougall (Chairman) Cllr C Archer Cllr R Perri
In attendance	County Councillor V Parikh District Councillor P Plant District Councillor J Brown District Councillor A Moss 5 members of the public	
Apologies	Cllr J Sheppard Bambi Jones, Clerk and RFO	
Minutes Clerk	Lisa Wilcock	

Part I

- 0134-19 **Apologies for Absence**
Apologies had been received from Cllr J Sheppard and Mrs B Jones, Clerk and RFO.
- 0135-19 **Declarations of Interest and Granting of Dispensations:**
No declarations of interest or dispensation requests were received.
- 0136-18 **Minutes**
Resolved that the Part I minutes of the meeting held on 6 December 2018 be signed as a true and accurate record.
- 0137-18 **Matters arising from the minutes**
126/18 item 2 – Cllr A Collins wished it to be minuted that the conversation with Mr McBride was, in fact, held in confidence and Cllr Collins is unhappy about the statement being made public.
- 0138-19 **Public Open Forum**
Mr Stephen Johnson raised the issue of the hard standing south of the Church. This is an area which the Parish Council have maintained previously but it has now developed holes in it and it needs further repair. The area is not the property of the Church but is used by residents, dog walkers and the Pub. Cllr C Archer added that the hardstanding against the Churchyard extension has a depression in it which could be fixed at the same time but the damage was caused when Portsmouth Water attended to an issue in the same area. Cllr R Perri added that Broad Road layby also needs repair.
- Resolved** that the Parish Council will raise this issue as an agenda item at the next meeting. In the meantime the **Clerk** is to contact Portsmouth Water to ask them to repair the area next to Churchyard extension. The **Chairman** will

obtain estimates with regard to the pot holes in the hardstanding south of the Church. The layby in Broad Road will be discussed at the next meeting under the same agenda item.

Mr Peter Dessent raised the issue of criminal damage to cars in Chidham Lane, speeding in Chidham Lane, damage to verges in Chidham Lane, poor parking during school drop off and collection times and the relocation of a litter bin to the area. Car windscreens were broken the same night as the theft of a digger from the new build area. Speeding in the area is an issue which Mr Dessent has also raised with the Police. Cllr M Gilby said that a litter survey was carried out in the area but it coincided with the school litter pick so the area was quite clear.

It was also raised that building work at The Gables in Chidham Lane has evidenced the fact that the building is inappropriately large and has spoiled the Chidham Lane entry to the peninsula. The Chairman asked Cllr C Archer to formulate a proposal inviting the District Council Planning Committee to inspect the dwelling, and once complete the proposal to be considered at the February Parish Council meeting.

It was raised that there is a broken manhole cover in Chidham Lane near the school.

Resolved that the Clerk will write to Police Commissioner Katy Bourne and the Local Police representative with regard to the car damage and speeding. The Clerk will write to Agincourt Contractors (the developer) about the damage to the verges 13m south of the site to the North Barn Track as the Parish Council expects the developer to restore the verge. Cllr M Gilby and District Councillor P Plant will follow up from the previous agreement to move an available bin from Bosham to Chidham. The Clerk is to inform WSCC that there is a broken manhole cover to the sewer outside the School in Chidham Lane.

Mr Roy Seabrook spoke to the Parish Council about The Orchard's development in Main Road, Southbourne and its planning condition 12 which required them to install a new sewer along School Lane. The Council were advised that all sewage comes along Main Road and meets Southbourne sewage at top of School Lane and that neither developer nor District Council are implementing the condition to upgrade the sewage system. The sewer is now overloaded and needs to be upgraded. After 14 months of correspondence there is now a subtle application that arrived just before Christmas (which was too late for the Southbourne Parish Meeting) to discharge the condition. The application includes a scrappy plan which is hard to interpret but it refers to the pipe in Alfred Close and not the area in the Orchard development and will not help with the sewage problem. Mr Seabrook cannot find a single example of anyone mentioning the condition. Southbourne Parish Council is putting in an objection and District Councillor J Brown is red carding it. If they want to change it they should put in a variation but then they would have to acknowledge the original Condition. District Councillor J Brown did meet with the officers, developers and Southern Water last year as there was a breach on the Condition that work had to be completed before habitation but a new rule was applied that it was reasonable that the work had not been done as there were under 30 houses inhabited at the time. They confirmed that

the smaller upgrade would mean that the developer can vary the Condition to suit as a survey showed that the original upgrade was no longer required. District Councillor J Brown has red carded this as it is not in writing and not communicated properly. Cllr C Archer distributed a document which was circulated in advance of the meeting. He proposed that the Parish Council's objection should be along the same lines as the document. Cllr J Towers said that criticism of the CDC Planning Department should also been added as they had again failed to communicate this properly with no discussion, it is not appearing on their website, with nothing in writing, planning enforcement going on which are serious matters that affect Chidham. District Councillor J Brown advised the Councillors that CDC had applied for information from Southern Water. The route of the problem is the Condition is placed upon the developer but what is required of the developer is based upon Southern Water's advice as well. CDC get this information from the applicant then the authority does the work.

Cllr C Archer proposed that an objection using the words from the document headed 'Sandbanks' dated 23.12.2018 with the addition that "this matter seriously impinges in Chidham and Hambrook and we object in the strongest terms" added along with concerns over the handling of this case by CDC Planning department. Cllr G Hyde seconded this motion and all were in favour.

Resolved that the **Chairman of the Planning Committee** to raise an objection based upon the above proposal on behalf of the Parish Council. The Clerk to add this item to the next Planning Agenda on 15 January 2019.

0139-19

Reports

a) Chairman

Cllr MacDougall agreed last month to look into a Youth Council. A meeting had been set up with the CDC Youth Community Liaison officer and the Chairman will report back. It was agreed that the Parish Council election is to be controlled by CDC. A meeting had been arranged with Ms Tina Tomkins of the South Coast Clinical Commission Group next week and the Chairman will report back at next meeting. A meeting on CHEMROUTE is set for Monday 14 January at 7pm but the Chairman does understand that it was now seen as a priority to put in a new cycling route and it is expected that progress will now be made. No further questions were asked.

b) District Councillors

Reports from Cllrs J Brown, P Plant and A Collins were noted. Cllr A Collins added that cabinet had agreed to support the Citizens Advice Bureau service (that is currently based in the District Council offices) for another 2 years. District Councillor P Plant said that from April 2018 CDC collects a fixed fee on new developments for water related work as statutory.

The developer has a right to be connected by Southern Water however the District Council drops out of the negotiation between the developer and Southern Water, this is a significant change to the old way it used to work. The District Council is not involved in discussions between the developer and Southern Water.

District Councillor J Brown read out a full email which answered a series of

questions about recycling. Cllr Brown to send this email to the Clerk for circulation. The Chairman asked if there was a carbon index figure which would exclude garden waste. The Chairman specifically wanted to know what the carbon emissions were per person.

Cllr C Archer said that there was a missing name board at the end of Steels Lane where it met Chidham Lane. In particular, the name plate is missing.

Resolved that the District Councillor J Brown would find out the carbon figures as requested by the Chairman. District Councillor P Plant would follow up on the missing name plate in Steels Lane.

c) **County Councillor (Cllr V Parikh)**

Cllr V Parikh wished everyone a Happy New Year. It was reported that Chris Grayling MP had decided not to approve the funding for the A27 Chichester bypass. He was advised that everything they asked for was answered but they were turned down. WSCC are going to fight the decision as cars are increasing in numbers and this will never go down. Gillian Keegan MP is meeting with Chris Grayling MP to find out why this decision was made. Cllr V Parikh asked the Parish Council to please write to Gillian Keegan to support her meeting with Chris Grayling MP. He advised the Council that there is a Health and Wellbeing section on the WSCC website which is full of information and he encouraged everyone to log in to see it. There is an Education Fair on 10 January. Also money has been made available for pothole repair however everyone needs to report any potholes they know about so that the most funding can be obtained as possible to carry out all the repairs. You can report potholes on line or you can contact Cllr V Parikh who will do this for you. School place deadline for a September start are due now, so everyone needs to fill in their applications before the deadline or they may not get the school of their choice. Cllr V Parikh is raising the issue of a 40mph limit along the A259 as he feels that it is too high. Also he reported that business rates were actually £19M not £20M as reported.

Cllr J Towers proposed that the Parish Council write to Gillian Keegan MP to ask why Chris Grayling did not support the A27 spend. This was unanimously agreed.

The Chairman asked if there were plans to increase Carbon Emissions per person. Viral will come back to the Chairman.

Resolved that the Clerk would write to Gillian Keegan MP about the A27. County Councillor V Parikh will come back to the Chairman with information on the Carbon Emissions.

d) The Clerks report was noted.

0140-19 **Progress updates from Parish Council Task Forces and Working Groups**

a) **Neighbourhood Plan:**

Cllr Andy Collins reported that after much discussion with CDC the NP group are required to put out communication to all landowners in area to see which land is available for development. The plan would not pass examination unless this is done. The NP group are able to advertise through website and CDC

noticeboards for one month as writing to each landowner is not possible.

Resolved Cllr A Collins to action the notices to all landowners to see if there is any land which can be developed.

Chichester District Council are holding a Local Plan Roadshow at the Village Hall from 3pm to 8pm to present the Local Plan to the public and to answer any questions.

Resolved Cllr A Collins to set a date for the next NP Steering Committee meeting within the next 2 weeks.

A full public event will need to be held in February 2019 so that as much feedback as possible can be gathered. Also a timetable of what needs to be done and when needs to be finalised. There is also the issue of the project finances. £3,000 has already been obtained and further funding is being sourced by the Clerk but she needs a figure to put into the application. Cllr A Collins advised that the consultant charged £475 per day and his staff were charged at £275 per day, so an estimate could be given to the Clerk.

County Councillor left meeting at 2005hrs

It was proposed by the Chairman that a grant should be applied for to include Richard Eastman's time plus 6 days of one of his support staff. This was seconded by Cllr A Collins and all were in favour.

Resolved Clerk to apply for the grant.

It was suggested that the steering group now meets fortnightly to push the review forward.

Cllr J Towers asked the Parish Council if they wished to proceed with a comment on the Local Plan Consultation. It was suggested that a small group goes through it and produces a comment by 7 February.

It was proposed by Cllr J Towers that a group of three councillors puts together a response on behalf of the whole Parish Council. **Resolved** that the delegation of power would pass to this group as the response is required before the next Parish Council meeting. All were in favour of the proposal. It was decided that the Group would consist of Cllr J Towers and Cllr I Littlefield but all Councillors were asked to email Cllr Towers with their thoughts on the Local Plan.

2 members of public left 2010hrs.

b) Parish Drainage

Cllr C Archer's copy of the report has been issued to the Clerk. He thanked Peter Baldwin for clearing ditch on A257 and for trimming the highway verge which is now to be done annually. Pinewood in Cot Lane - Operation Watershed funding has now been approved and it is expected that funding will be released on 15 January 2019. If the funding is agreed as agreed at the December Parish Council meeting the pipe repair in Broad Road can start. The Southern Water item was dealt with earlier in the meeting.

c) Footpaths and footways – the Chairman and Cllr J Towers met with Nick Scott, LTIP Project Co-Ordinator. New projects are now being taken into consideration for the next available year which is 2020/21. During the meeting they walked from Broad Road to the school – Broad Meadow parking. There was a possibility of shared cycle and pedestrian walk way, parking and traffic calming option. He was very positive and very helpful during the meeting. They then went to the school but it was noted that Mr Scott had no idea of the plans for the school being moved to Nutbourne. They then looked at the parking outside the school and there was limited scope for improvement.

Cllr A Collins added that there was to be a pedestrian crossing point from Broad Road to the Hawthorn Meadow site which would mean putting in a culvert.
Resolved Cllr J Towers to add this to the notes as an addition.

The meeting information will also be fed into the CHEMROUTE meeting by the Chairman. Cllr Towers added that here is nothing in the Neighbourhood Plan for sustainable transport which can be rectified with the review.

0141-19 **Committee Minutes and Reports**

8a) and 8b) nothing to add.

c) Neighbourhood Plan Annual Monitoring Report

This had been circulated in advance of the meeting. Cllr A Collins advised that the report is on the Neighbourhood Plan and how it is working. This needs to be done before March of each year. It was proposed by Cllr C Archer that the report be accepted by the Parish Council and all were in favour.

Resolved that report to be submitted by the Clerk to CDC.

d) WSCC Consultation on Budget

Cllr J Towers reported to the Parish Council that 5 days before Christmas WSCC sent out a consultation on their budget which was due in by 30th December. An extension was granted to 6 January then extended again to 13 January upon request. Cllr Towers read out a response suggested which was emailed to the Parish Council in advance of the meeting. Cllr J Towers proposed that the response, written and distributed in advance of the meeting, is sent in as the Parish Council's response. This was seconded by the Chairman, all were in favour.

Resolved Clerk to issue the response via the website.

0142-19 **Finance and Governance**

a) **Resolved** that the payments as attached for January 2019 as attached at Appendix 1 be approved.

b) **Resolved** to vire £200 from the Administration and Office Equipment budget to cover the shortfall on the Insurance budget and to move the Churchyard maintenance grant of £500 in with the grants to Local Organisations budget.

0143-19 **Meeting Dates**

a) Parish Council meeting – 7.00pm on Thursday 7 February 2019.

b) Planning Committee - 7:00pm Tuesday 15 January 2019.

0144-19 **Items for the next meeting**

The following items had been suggested for the next meeting:

Cllr A Collins asked that the noticeboard in Broad Road is raised as it is now ready for the replacement board to be installed.

Hawthorn Meadow meeting group to be put on next agenda.

Update on Defibrillators and maintenance to be put on next agenda.

0145-19 **Any Other Business**

Cllr J Towers advised the Parish Council that the WiFi in the Village Hall should be installed by next Tuesday.

The naming of the development where the old SAAB garage was agreed. It was proposed by Cllr R Perri that it should be named Cutmill View. All were in favour.

Resolved Clerk to advise CDC that the Parish Council have agreed to call the new development 'Cutmill View'.

Part I of the meeting closed at 20.46 hrs

Signed by:

Date:

CHAIRMAN

Appendix 1

SCHEDULE OF PAYMENTS APPROVED

Name	Sort Code	Account Number	Payment	Inv No.	Reference
Surrey Hills Solicitors	30-90-09	40505760	£524.40	1656	Fees in relation to acquisition of land at Wakeford Field (CIL funding)
Knight Fencing	20-20-65	93822249	£2,223.13	25350	Installation of fencing at Hawthorne Meadow (NHB funding)
Clerk's expenses	11-02-20	00018942	£11.99		Stapler and printer inks
HMRC	08-32-10	12001039	£190.38	PAYE ref 475/UB43692	PAYE month 8 to 5 Dec 2018
Village Hall Management Committee	20-20-62	53896129	£34.00		Hall hire December 2018
Dennis Bulbeck	20-20-62	40212695	£114.00		Cutting back ditch Main Rd Chidham

WORKS TO BE APPROVED
