

Chidham & Hambrook Parish Council

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28 September 2018

MEETING OF THE PARISH COUNCIL

Members are hereby summoned to attend a meeting of Chidham & Hambrook Parish Council to be held at **7:00pm** on **Thursday 4 October 2018** in Chidham Village Hall.

Bambi Jones **Clerk and RFO**

AGENDA

1. **Apologies for Absence**
To consider apologies for absence.
2. **Declaration of interests**
 - a) To receive declarations of interest in respect of matters contained in this agenda in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
 - b) To consider any Dispensation Requests received by the Clerk not previously considered.
3. **Minutes**
To approve and sign the Part I Minutes of the Parish Council meeting held on 6 September 2018 (attached).
4. **Matters Arising from the Minutes**
5. **Public Open Forum**
Members of the public are invited to raise matters or to ask questions.
Standing order: The period of time designated for public participation at a Council in accordance with standing order 3(e) above shall not exceed (15) minutes unless directed by the chairman of the Council. Subject to standing order 3(f) above, a member of the public shall not speak for more than (3) minutes.
6. **Receive Reports**
 - a) Parish Council Chairman
 - b) District Councillors
 - c) County Councillor
7. **Committee Minutes and Reports**
 - a) Planning Committee 11 September 2018 (attached) and 2 October 2018.
 - b) DRASDAC 17 September 2018
 - c) Local Transport Improvement Programme – defer to next meeting
 - d) Encroaching vegetation – update
 - e) "Battles Over" Commemorations of the Centenary of the end of WWI funding
 - f) Community Winter Resilience Plan and audit
 - g) Councillors' personal details on the website

8. **Progress updates from Parish Council Task Forces and Working Groups**
 - a) **Business Plan:** Cllr P MacDougall
To approve the final version of the Business Plan (to be circulated by email).
 - b) **Communications:** Cllr P MacDougall
 - c) **Neighbourhood Plan:** Cllr A Collins
9. **Finance and Governance**
 - a) To authorise payment of invoices to 30 September 2018 (attached).
 - b) To approve the amendment to the Clerk's contract (to be circulated by email).
10. **Meeting Dates**
 - a) Planning Committee - 7:00pm Tuesday 23 October 2018 at Chidham Village Hall
 - b) Parish Council - 7:00pm Thursday 1 November 2018 at Chidham Village Hall
 - c) Finance Committee – 7.00pm Thursday 15 November 2018 Chidham Village Hall
11. **Items for the next meeting**
12. **Any Other Business**

Meeting to conclude by 9pm (*Standing Order: 3 w A Council meeting should not normally exceed a period of (2) hours*).
13. **Exclusion of Press and Public**

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.
14. **Part II - Confidential Business in Closed Session**

To approve and sign the Part II Minutes of the Parish Council meeting held on 6 September 2018 (attached).

THE PUBLIC HAVE A RIGHT TO ATTEND COUNCIL MEETINGS AND ARE MOST WELCOME

Filming of Parish Council meetings and use of social media: During this meeting the public are allowed to record or film the meeting or to use social media, providing it does not disrupt the meeting. You are encouraged to let the Parish Clerk know in advance if you wish to record or film. Mobile devices should be switched to silent for the duration of the meeting.