

Chidham & Hambrook Parish Council

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31 August 2018

MEETING OF THE PARISH COUNCIL

Members are hereby summoned to attend a meeting of Chidham & Hambrook Parish Council to be held at **7:00pm on Thursday 6 September 2018** in Chidham Village Hall.

Bambi Jones **Clerk and RFO**

AGENDA

1. **Apologies for Absence**

Apologies for absence have been received from Cllrs I Littlefield, J Towers and A Collins.

2. **Declaration of interests**

- a) To receive declarations of interest in respect of matters contained in this agenda in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
- b) To consider any Dispensation Requests received by the Clerk not previously considered.

3. **Minutes**

To approve and sign the Part I Minutes of the Parish Council meeting held on 2 August 2018 (attached).

4. **Matters Arising from the Minutes**

5. **Public Open Forum**

Members of the public are invited to raise matters or to ask questions.

Standing order: The period of time designated for public participation at a Council in accordance with standing order 3(e) above shall not exceed (15) minutes unless directed by the chairman of the Council. Subject to standing order 3(f) above, a member of the public shall not speak for more than (3) minutes

6. **Reports**

To receive relevant brief reports from:

- a) Parish Council Chairman
- b) District Councillors
- c) County Councillor – Apologies had been received from Mr V Parikh.

7. **Planning Committee**
 - a) To note the minutes of the Planning Committee meeting held on 31 July 2018 and 21 August 2018 (attached).
 - b) To receive a brief update report from the Vice-Chairman of the Planning Committee in respect of recent Planning Matters.

8. **Finance Committee**
 - a) To receive a brief update report from the Chairman of the Finance Committee on the meeting held on 4 September 2018.
 - b) **Recommendation** to approve the revised Terms of Reference of the Finance Committee (attached).

9. **Finance and Corporate**
 - a) To authorise payment of invoices to 31 August 2018 (attached).
 - b) To receive an update on Operation Watershed (Cllr C Archer) and S106 (Cllr J Towers) current spend against funding/grants.

10. **Neighbourhood Plan**

To receive the following recommendation from the working group:
The Parish Council agrees to review the Neighbourhood Plan, taking into account future housing numbers and to set up any working groups which may be necessary.

11. **Local Transport Improvement Programme**

An update will be provided.

12. **Encroaching Vegetation**

This item has been deferred to the next meeting.

13. **Progress updates by representatives of Parish Council Task Forces and Working Groups**
 - a) **Business Plan:** Cllr P MacDougall
 - a) **Communications Working Party** (P MacDougall)
A draft leaflet to residents will be considered (attached)
 - b) **Governance Working Party** (G Hyde)
An update will be considered.

16. **Meeting Dates**
 - a) The next Parish Council Meeting will be held at 7:00pm on Thursday 4 October at Chidham Village Hall.
 - b) The next Planning Committee will be held at 7:00pm on Tuesday 2 October 2018 at Chidham Village Hall.
 - c) A meeting of the Finance Committee has been scheduled for Tuesday 15 November 2018.

17. **Items for the next meeting**

18. **Any Other Business**

Meeting to conclude by 9pm (*Standing Order: 3 w A Council meeting should not normally exceed a period of (2) hours*)

19. Exclusion of Press and Public

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

Part II

20. Confidential Business in Closed Session

To approve and sign the Part II Minutes of the Parish Council meeting held on 2 August 2018 (attached).

21. Letter from Mr J Pitts to Mrs G Keegan re travellers

The Parish Council at its meeting on 2 August 2018 requested that this be added to this agenda for discussion. It relates to an email sent to all parish councillors on 20 August 2018.

THE PUBLIC HAVE A RIGHT TO ATTEND COUNCIL MEETINGS AND ARE MOST WELCOME

Filming of Parish Council meetings and use of social media: During this meeting the public are allowed to record or film the meeting or to use social media, providing it does not disrupt the meeting. You are encouraged to let the Parish Clerk know in advance if you wish to record or film. Mobile devices should be switched to silent for the duration of the meeting.