

**Minutes of the Meeting of Chidham & Hambrook Parish Council  
in the Chidham Village Hall on 13<sup>th</sup> June 2017 at 7.00pm**

**Present:** Cllr Cliff Archer (Chairman) Cllr Linda Wilkinson  
Cllr Andy Collins Cllr Ina Littlefield  
Cllr Geoffrey Hyde  
Cllr Rachel Perri

**In attendance:** Caroline Davison – Clerk to the Council  
Cllr Penny Plant (CDC),

Part 1

**045-17 Apologies for absence**

Apologies for absence were received from Cllr Philip MacDougall, Cllr Jane Towers, Cllr Jacky Sheppard, Cllr Stephanie Cecil, Cllr Jonathan Brown (CDC) and Cllr Viral Parikh (WSCC)

**046-17 Declaration of Interests and Granting of Dispensations if any:**

- a) There were no declarations of interest
- b) There were no dispensation requests

**047-17 Public Open Forum**

It was reported that two young deer had been killed in recent weeks on Broad Road. Concern was raised that the new developments offered no escape routes for deer. It was suggested that once the Parish Council had acquired the Public Open Space Areas then there needed to be thought given to appropriate fencing for wildlife.

**048-17 Chairman's Verbal Report**

The Chairman stated that the Parish Council was hoping to hear by the end of the week in respect of help with funding from the Environment Agency for the repointing works to the Chidham Lane Tidebank.

It was confirmed that a planning application had been submitted by the Old House at Home Public House for listed building consent to install the third Parish defibrillator and housing unit.

It was reported that over twenty residents had made representations at the Parish Council Meeting on 1<sup>st</sup> June 2017 during the Public Open Forum in respect of Traffic Issues in the Parish. All comments and suggestions raised would be forwarded to Chris Dye at a Meeting on Friday 16<sup>th</sup> June together with any additional comments and suggestions made under separate communication. The feedback from the Meeting had been positive. Thanks were extended to the Clerk for the wording of the Agenda.

**049-17 Community Shop**

The Chairman gave a brief resume of the detailed proposal which had been put forward by Sam Stone of Taylor Wimpey at the Parish Council Meeting on 4<sup>th</sup> May 2017 in respect of use of part of the ground floor of Jutland House by the Parish Council as a Community Shop or other Community led initiative.

(At this stage of the Meeting five residents of Lion Park entered the Hall. They had been misinformed about the starting time of the Parish Council Meeting. As a consequence Standing Orders were waived to enable the residents to give representation in respect of the proposals for Jutland House and this was undertaken at this point in the Meeting).

Two residents reported that since they moved into their property they had seen the change of use from commercial to residential of various different areas of the estate. They stated however that they would be happy for Jutland House to be converted to residential use. They emphasised that they would not want a convenience store due to the noise, parking issues, litter and middle of the night deliveries. They also raised real concerns about what would happen if the Parish Council used the ground floor for social use for a period of time and then stopped.

A resident warned that the Parish Council would be ill advised to take on a Community Shop as in his opinion it would be too big an undertaking.

A further resident of Lion Park had forwarded a written representation to the Parish Clerk which stated that she was vehemently against any further residential development at the estate. She had also raised concerns about parking issues in the estate if the ground floor of Jutland House was used for commercial purposes and the rest of the building was converted for residential use.

**Resolved that** the Parish Council decline the proposal made by Sam Stone of Taylor Wimpey relating to Jutland House made on 4<sup>th</sup> May 2017.

It was agreed that the Clerk would make sure that Lion Park residents were informed when any planning application is submitted in respect of Jutland House.

## **Finance and Corporate**

- a) i) **050-17 Annual Governance Statement**  
The Council considered the Annual Governance Statement for 2016/17 and **Resolved that** the Annual Governance Statement for 2016/17 be approved and signed by the Chairman and Clerk.
- ii) **051-17 Accounting Statement of the Annual Return**  
The Council considered the Accounting Statement prepared by the Responsible Financial Officer and **Resolved that** the Accounting Statement of the Annual Return for 2016/17 be signed by the Chairman.
- iii) **052-17 End of Year Accounts 2016/17**  
The Council received the End of Year Accounts 2016/17 prepared by the Responsible Financial Officer and **Resolved that** the End of Year Accounts 2016/17 be signed by the Chairman.
- iv) **053-17 Notice of Public Rights and Publication of the Unaudited Annual Return**

**Resolved that** notice be published as to where the unaudited accounts can be inspected from 19<sup>th</sup> June to 28<sup>th</sup> July 2017.

- b) **054-17 Resolved that** the list of payments to 13<sup>th</sup> June 2017 be authorised.
- c) **055-17 Resolved that** the Parish Council approve the allocation from the S106 monies for Communities Facilities to the Village Hall of the amount detailed in the report.  
(See Appendix I)

#### **056-17 Clerk's Report**

There were no further matters to add to the report of the Chairman.

#### **057-17 Items for inclusion on Agendas for future Meetings**

No items were put forward.

#### **058-17 Meeting Dates**

It was noted that the next full Parish Council Meeting would be held at 7.00pm on Thursday 6<sup>th</sup> July 2017 in the lower hall of Chidham Village Hall.

#### **059-17 Exclusion of the Press and Public**

**Resolved that** under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media were excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business which was to be transacted.

#### Part 2

#### **060-17 Open Space Area at Mildren Homes Site**

The Parish Council agreed the appointment of a solicitor to give specialist legal advice in respect of this acquisition.

#### **061-17 Contracted Hours of Work for the Parish Clerk**

The Parish Council agreed to increase the Clerk's hours to 30 hours a week, backdated to 1 June 2017, including 3 hours a week to be set aside for study towards the CILCA qualification. The decision to be reviewed in 6 months' time – in December 2017.

There being no further business the meeting closed at 8.10 p.m.

Signed: \_\_\_\_\_ (Chairman)                      Date: \_\_\_\_\_