

# Chidham & Hambrook Parish Council

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**Clerk to the Council: Caroline P Davison**

## MEETING OF THE PARISH COUNCIL

Members are hereby summoned to attend the Meeting of Chidham & Hambrook Parish Council to be held at **7.00 pm** on **Thursday 7<sup>th</sup> September 2017** in the Chidham Village Hall.

*Caroline P Davison*

Caroline P Davison - Clerk to the Council

## AGENDA

### **Part 1**

1. **Apologies for absence.**

2. **Declaration of interests.**

a) To receive Declarations of Interest in respect of matters contained in this Agenda, in accordance with the provisions of the Localism Act 2011 in respect of Members and in accordance with the provisions of the Local Government Act 1972 in respect of Officers.

b) To consider any Dispensation Requests received by the Clerk not previously considered.

3. **Minutes**

To approve and sign the Minutes for the Full Parish Council Meeting held on 3<sup>rd</sup> August 2017.

4. **Public Open Forum**

5. **Reports** - to receive relevant reports (5 mins each report including Q&A) from the:

a) Chairman (verbal report)

b) District Councillors

c) County Councillor

6. **Finance and Corporate:**

To authorise payments for September 2017 (see Appendix I).

7. **Staffing Committee**

To receive a report from the Vice Chairman in respect of a Staffing Committee for the Parish Council.

a) To agree the Terms of Reference for a Staffing Committee. (see Appendix II).

b) To appoint three Members to the Staffing Committee.

8. **Planning Committee**

a) To receive an update report from the Chairman of the Planning Committee.

b) To note that the next Planning Meeting is scheduled for Tuesday 19<sup>th</sup> September 2017 at 7.00pm.

9. **Drainage and Sea Defence Advisory Committee (DRASDAC)**

To receive a report from the Chairman of DRASDAC to include an update of works to the White Cottage Ditch.

10. **Parish Council Noticeboard in Broad Road, Hambrook**

The Parish Council has received a request from the owner of The Nook in Broad Road to remove the noticeboard from their land as they wish to replace the hedge with a new one but without the noticeboard in the middle of it. The County Council has confirmed that the noticeboard is on private rather than highway land.

The Parish Council is therefore asked to consider whether the noticeboard should be moved forward on to highway land in the same location or whether to take the opportunity to move it to a new location that recognises the new developments in Broad Road. One possible alternative may be to move it on to highway land in front of the proposed development at Flat Farm, to the left of the electricity pylons so as not to be located in front of a home owner's property but this has not at this stage been discussed with the developer.

Wherever the Parish Council wishes to locate the noticeboard, it is recommended that the Clerk consult the relevant landowners and others before proceeding. The Parish Council will need to bear the cost of the relocation.

**Recommended that** the noticeboard be moved on to highway land adjacent to the proposed Flatt Farm development and located to the left of the electricity pylons.

11. **Expansion of Chidham Parochial Primary School**

To receive an update in respect of expansion works to the school.

**12. Clerk's Report**

To receive an update on progress with ongoing projects including:

- i) Defibrillators
- ii) Bus Shelter
- iii) Community Noticeboard
- iv) Website
- v) New Homes Bonus Projects
- vi) Gulleys along A259
- vii) Parish Emergency Plan
- viii) Land Transfer at Hawthorne Meadows
- ix) SID's/Flashing Road Signs for Broad Road, Hambrook
- x) Bench at Catchpond

**13. Items for inclusion on Agendas for Future Meetings**

**14. Meeting Dates**

- a) The next full Parish Council Meeting will be held at 7.00pm on 5<sup>th</sup> October 2017 in the Chidham Village Hall.
- b) The next Planning Committee Meeting will be held on 19<sup>th</sup> September 2017 at 7.00pm in the Chidham Village Hall.

**15. Exclusion of the Press and Public**

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

**Part II**

**16. Overview of Working Hours**

To receive a report from the Parish Clerk in respect of completed and current projects which have been undertaken over and above core duties during the past six-month period.

**17. Employment of the Parish Clerk**

To receive a report from the Chairman in respect of the employment of the Parish Clerk and for the Council as a corporate body to decide on an appropriate review process and other aspects of the Clerk's employment.

**Filming of Parish Council meetings and use of social media:**

During this meeting the public are allowed to record or film the meeting or to use social media, providing it does not disrupt the meeting. You are encouraged to let the Parish Clerk know in advance if you wish to record or film. Mobile devices should be switched to silent for the duration of the meeting

**THE PUBLIC HAVE A RIGHT TO ATTEND COUNCIL MEETINGS  
AND ARE MOST WELCOME**