

Chidham & Hambrook Parish Council

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Clerk to the Council: Caroline P Davison

MEETING OF THE PARISH COUNCIL

Members are hereby summoned to attend the Meeting of Chidham & Hambrook Parish Council to be held at **7.00 pm** on **Thursday 1st December 2016** in the Chidham & Hambrook Village Hall.

Caroline P Davison

Caroline P Davison - Clerk to the Council

AGENDA

1. **Apologies for absence.**
2. **Declaration of interests.**
 - a) To receive Declarations of Interest in respect of matters contained in this Agenda, in accordance with the provisions of the Localism Act 2011 in respect of Members and in accordance with the provisions of the Local Government Act 1972 in respect of Officers.
 - b) To consider any Dispensation Requests received by the Clerk not previously considered.
3. **Minutes**

Approve and sign the Minutes of the Parish Council Meeting held on 3rd November 2016.
4. **Public Open Forum**
5. **Reports** - to receive relevant reports (5 mins each report including Q&A) from the:
 - a) Chairman - verbal report
 - b) District Councillors
 - c) County Councillor
6. **Public consultation on the proposed expansion of primary and secondary schools in West Sussex for 2017**

To consider the consultation by West Sussex County Council on the proposals for Chidham Parochial Primary School.
7. **Chidham Lane – Highway Matters**

To receive an update report on proposed highway improvements in Chidham Lane between Wayte Cottages and the Main Road.

8. **Rights of Way Advisory Committee – ‘ROWAC’** - to receive a report from the Clerk including the recommended Terms of Reference and Constitution for a new Rights of Way Advisory Committee.
- a) To agree the establishment of a ROWAC with Constitution and Terms of Reference as set out in the attached report.
 - b) Subject to the establishment of a ROWAC being agreed at the meeting:
 - i) to appoint a maximum of five Members to the Committee.
 - ii) to appoint a Chairman of the Committee for the remainder of the municipal year
 - c) It is recommended that this Advisory Committee is also able to co-opt members from the wider community who may have particular skills or experience which may be of benefit to the committee. It is recommended that the Clerk on behalf of the Parish Council prepare a press release for the Parish Council noticeboards and webpage inviting individuals with an interest in joining the Advisory Committee to put their names forward, with agreement on a maximum of two to be co-opted by the Committee.
9. **Drainage and Sea Defence Advisory Committee - ‘DRASDAC’**- to receive a report from the Clerk including the recommended Terms of Reference and Constitution for a new Drainage and Sea Defence Advisory Committee.
- a) To agree the establishment of a DRASDAC with Constitution and Terms of Reference as set out in the attached report.
 - b) Subject to the establishment of a DRASDAC being agreed at the meeting:
 - i) to appoint a maximum of five Members to the Committee plus the Parish Ditch Warden.
 - ii) to appoint a Chairman of the Committee for the remainder of the municipal year
 - c) It is recommended that this Advisory Committee is also able to co-opt members from the wider community who may have particular skills or experience which may be of benefit to the committee. It is recommended that the Clerk on behalf of the Parish Council prepare a press release for the Parish Council noticeboards and webpage inviting individuals with an interest in joining the Advisory Committee to put their names forward, with agreement on a maximum of two to be co-opted by the Committee.
10. **Planning Committee**
- a) To note the minutes of the Planning Committee Meetings held on 1st November and 22nd November 2016.
 - b) To note the date of the next Planning Committee to be Tuesday 13th December at 7.30pm in the Chidham & Hambrook Village Hall

11. **Play and Open Spaces Advisory Committee (POSAC)**

To receive an update report on the meeting of the POSAC held on Tuesday 8th November 2016.

12. **New Homes Bonus Projects**

To receive update reports on:

- a) The proposed location for defibrillators and housing units in the Parish.
- b) The installation of blackout blinds at the Village Hall.
- c) The restoration of the wooden floors at the Village Hall.
- d) The repairs to the layby outside Maybush Copse.

13. **Finance and Corporate:**

- a) **Budget 2017/18** - To receive the report and recommendations of the Finance & General Purposes Working Group Meeting held on Tuesday 15th November 2016 for the budget in 2017/18.
- b) To receive and approve the Clerk's Financial Statement
- c) To note BACS payments made on November 21st 2016.
- d) To authorise payments for December 2016.
- e) **Community Noticeboard** - to agree the exact location of the community noticeboard
- f) **Bus Shelter** – to receive a report from Cllr Sheppard and to agree the preferred choice of bus shelter to be located at Barleycorn North.

14. **Items for inclusion on Agendas for Future Meeting**

15. **Date and time of Next Meeting:**

7pm on Thursday 5th January 2017 in the lower hall of the Village Hall.

Filming of Parish Council meetings and use of social media:

During this meeting the public are allowed to record or film the meeting or to use social media, providing it does not disrupt the meeting. You are encouraged to let the Parish Clerk know in advance if you wish to record or film. Mobile devices should be switched to silent for the duration of the meeting

**THE PUBLIC HAVE A RIGHT TO ATTEND COUNCIL MEETINGS
AND ARE MOST WELCOME**