

# Chidham & Hambrook Parish Council

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**Clerk to the Council: Caroline P Davison**

## MEETING OF THE PARISH COUNCIL

Members are hereby summoned to attend the Meeting of Chidham & Hambrook Parish Council to be held at **7.00 pm** on **Thursday 1 September 2016** in the Chidham & Hambrook Village Hall.

*Caroline P Davison*

Caroline P Davison - Clerk to the Council

## AGENDA

1. **Apologies for absence.**
2. **Declaration of interests.**
  - a) To receive Declarations of Interest in respect of matters contained in this Agenda, in accordance with the provisions of the Localism Act 2011 in respect of Members and in accordance with the provisions of the Local Government Act 1972 in respect of Officers.
  - b) To consider any Dispensation Requests received by the Clerk not previously considered.
3. **Minutes**

Approve and sign the Minutes of the Parish Council Meeting held on 4 August 2016.
4. **Public Open Forum**
5. **Reports** - to receive relevant reports (5 mins each report including Q&A) from the:
  - a) Chairman - verbal report
  - b) District Councillors
  - c) County Councillor
6. **Finance and Corporate:**
  - a) To receive and approve the Clerk's Financial Statement
  - b) To authorise payments for September 2016.
7. **Operation Watershed 3** – to receive an update report from Cllr Archer and decide on final projects for submission.

8. **Neighbourhood Plan** - to receive an update report from Cllr Collins and decide on:
  - (a) the nomination of two Count Agents for attending the Referendum Poll Count.
  - (b) the wording of the draft Flyer to be distributed to all residents prior to the Referendum.
9. **Public Open Spaces**
  - a) To inform Council that a meeting has been arranged on 13<sup>th</sup> September at 15.00hrs with Sam Stone of Taylor Wimpey to discuss issues prior to transfer of Land at Meadow View, Hambrook.
  - b) To agree upon a solicitor to act on behalf of Chidham & Hambrook Parish Council in respect of the transfer of land adjacent to the Mildren's Home site, Pynham Manor, in Broad Road, Hambrook.
10. **Playground Inspections** – to agree with Councillors a rota system for weekly inspections.
11. **Planning Committee – Draft Constitution and Terms of Reference**

To consider the proposed recommendations for the establishment of a Planning Committee.
12. **Planning matters**
  - i) To receive report of Planning Working Group
  - ii) Planning Applications – Parish Council's responses to be decided
  - iii) Delegated Chichester District Council decisions to be noted
13. **Street Light in Flatt Road, Nutbourne:**

In accordance with Planning Application 15/01444/FUL it is necessary to relocate the street light to make way for the construction of a parking layby. As this street light is a Parish Council Asset, the Parish Council is asked to agree to the moving of the street light in accordance with the planning permission.
14. **Communities Facilities Audit – Annual Update 2016** – to receive updated document.
15. **A27 Consultation**

To consider a Parish Council response (if any) to the Highways England consultation on the options outlined in the document for the improvements to the A27. The Consultation Period ends on 22<sup>nd</sup> September 2016.
16. **Retail Unit at Chidham Place** – to receive an update report from Cllr Archer.

17. **Items for inclusion on next Agenda**

18. **Date and time of Next Meeting:**

7pm on Thursday 6<sup>th</sup> October 2016 in the Village Hall.

**Filming of Parish Council meetings and use of social media:**

During this meeting the public are allowed to record or film the meeting or to use social media, providing it does not disrupt the meeting. You are encouraged to let the Parish Clerk know in advance if you wish to record or film. Mobile devices should be switched to silent for the duration of the meeting

**THE PUBLIC HAVE A RIGHT TO ATTEND ALL MEETINGS  
OF THE COUNCIL AND ARE MOST WELCOME**