

**Minutes of the Meeting of Chidham & Hambrook Parish Council  
in the Chidham Village Hall on 6<sup>th</sup> July 2017 at 7.00pm**

**Present:**

Cllr Cliff Archer (Chairman)	Cllr Rachel Perri
Cllr Andy Collins	Cllr Ina Littlefield
Cllr Geoffrey Hyde	Cllr Stephanie Cecil
Cllr Jacky Sheppard	Cllr Philip MacDougall

**In attendance:** Caroline Davison – Clerk to the Council  
Cllr Penny Plant (CDC),  
Cllr Jonathan Brown (CDC)

**062-17 Apologies for absence**

Apologies for absence were received from Cllr Linda Wilkinson and Cllr Jane Towers. County Councillor Viral Parikh (WSCC) also sent his apologies.

**063-17 Declaration of Interests and Granting of Dispensations if any:**

- a) There were no declarations of interest
- b) There were no dispensation requests

**064-17 Minutes**

- i) **Resolved that** the Minutes of the Extraordinary Meeting of the Parish Council held on 16<sup>th</sup> May 2017 be approved as a true and accurate record and signed by the Chairman.
- ii) **Resolved that** the Minutes of the Full Parish Council Meeting held on 1st June 2017 be approved as a true and accurate record and signed by the Chairman.
- iii) **Resolved that** the Minutes of the Full Parish Council Meeting held on 13th June 2017 be approved as a true and accurate record and signed by the Chairman.

**065-17 Public Open Forum**

No representations were made by Members of the Public.

**Reports**

**066-17 Chairman's Verbal Report**

The Chairman remarked that he had no additional items to report on other than those covered elsewhere in the Agenda.

A Member raised a question regarding the Register of Interests for Parish Councillors. The Clerk confirmed that she had now received all the updated Register of Interests from Members and that these would be forwarded to CDC for posting on their website and would also be posted on the Parish Council webpage of the Community website.

**050-17 County Councillors' Reports**

Cllr Andy Collins (CDC) encouraged Parish Councillors to respond individually to the CDC Draft Local Plan Review Consultation in addition to providing input into the Parish Council's response.

He noted he had been attending the Build a Better A27 Community Workshops in his capacity as District Councillor and Parish Councillor. The most recent of these had been held in Bracklesham Bay on 22<sup>nd</sup> June 2017.

It was reported that a public consultation on plans for the Southern Gateway to Chichester was currently active.

Cllr Penny Plant (CDC) reported that the Chichester Vision had now been finished. The Chichester Vision brings together the ideas put forward by individuals, groups and organisations from across Chichester. The aim of the Vision is to help Chichester attract inward investment and to stimulate economic growth by making the most of its heritage and culture, while also adapting to better meet the needs of residents, workers, students and visitors.

Cllr Plant expressed her personal view that the A27 needed to be sorted out now for the benefit of all residents of the District.

#### **067-17 Finance and Corporate**

- a) Resolved to authorise payments for July 2017 (See Appendix I).
- b) It was noted that the Quarterly Financial Statement for 2017/18 would be reviewed at the Finance and General Purposes Working Group Meeting on 11<sup>th</sup> July 2017

#### **068-17 Local Plan Review 2034 Consultation**

- a) It was noted that the draft Local Plan Review 2034 had been published and was available online to view online using the following link:  
<http://www.chichester.gov.uk/planningpolicy>
- b) The Chairman of the Parish Council reported that he had called an Extraordinary Meeting to be held on 20th July 2017 at St Wilfrids Church Hall, Broad Road, Nutbourne. At this Meeting the Parish Council would be considering how the proposals in the draft Local Plan Review 2034 might impact on the Parish and determining the Parish Council response to the consultation. All residents were invited to attend this Meeting to make their representations in respect of the proposals. It was emphasised that all residents could also respond to this consultation as individuals by post and online. It was agreed that a flyer would be produced which would be distributed to all residents on the Parish informing them of the Consultation and inviting them to attend the Extraordinary Meeting. It agreed that the Clerk and Cllr Collins would produce this flyer and organise for it to be printed. Members agreed that the Parish Council's response would be put together by a Working Group. Cllrs Collins, Archer, Littlefield and Hyde put their names forward to form this Working Group in conjunction with the Clerk. It was agreed that the first Meeting of the Working Group would be held on 14<sup>th</sup> July 2017 at 7.00pm, venue to be confirmed by the Clerk. In response to a question Cllr Penny Plant (CDC) confirmed that the current Consultation was the first stage in the Consultation Process leading up to production of the new Local Plan. The second stage would be to review the responses. The third stage would then be to identify a preferred approach. There would then be a further consultation on this preferred approach before a Final Statutory Consultation to be held in July 2018.

- c) It was confirmed that the Extraordinary Meeting will commence at 7.00pm however there will be the opportunity from 6.30pm to view relevant documents and plans and also to speak with Parish Councillors.

### **069-17 New Homes Bonus (Parish Allocations) Scheme 2017**

**Resolved that** the following projects would be put forward for funding consideration under the New Homes Bonus (Parish Allocations) Scheme 2017. The sum of £12,390 was available for Chidham and Hambrook Parish Council.

- 1) Picket Fencing and gates to enclose a Children's Outdoor Area at the St Wilfrid's Church Hall
- 2) Acoustic Doors and new Stairway Covering at Chidham Village Hall
- 3) An Outdoor Storytelling Area at Chidham Parochial Primary School
- 4) Improvements to the Wheelchair Access Path at Maybush Copse, and also to put in for a Camera trap and a contribution towards the Rabbit Proof Fencing.

These applications would be put together by the Clerk in conjunction with the delivery partners and then submitted to CDC by the deadline of 28<sup>th</sup> July 2017.

### **070-17 Quarterly Report**

Members were given a report listing the activities which had been carried out by the Parish Council in the first quarter of the municipal year 2017/18. (See Appendix II)

### **071-17 Planning Committee**

- a) The Minutes of the Planning Committee Meeting held on 6<sup>th</sup> June 2017 had been received and noted.
- b) There was no report from the Chairman of the Planning Committee.

### **072-17 Community Open Spaces**

Cllr Collins, Chairman of Play & Open Spaces Advisory Committee (POSAC) reported the Parish Council was waiting to hear from its solicitors in respect on a completion date for transfer of the Open Space Area at the Taylor Wimpey Site in Broad Road.

In respect of the Open Space Area, Allotments and Community Orchard to the south of the Mildren Homes Site, the Parish Council were waiting for legal advice as to the position following the news that Mildren Homes was in receivership.

### **073-17 Village Hall**

It was noted that Cllr Towers, the Parish Council Representative on the Village Hall Management Committee, had reported to the Parish Council that the Committee was no longer pursuing funding for a hanging sign because of the length of time and the uncertainty and complexity of funding/planning permission. The Committee had therefore agreed for a flat sign to be made.

### **074-17 Defibrillator**

It was reported that a planning application had been submitted to Chichester District Council in respect of listed building consent for the defibrillator and housing unit to be installed outside the Old House at Home Public House in Chidham. The expiry date for this planning application was 27<sup>th</sup> July 2017 and it was anticipated that a decision would be issued within two to three working days of this date. The Chairman would report the outcome at the Parish Council Meeting on August 3<sup>rd</sup> 2017.

It was confirmed that the agreed locations for the other two AEDs and housing units would be at Hambrook Meadows, the nursing home in Broad Road, Hambrook and at Chidham Village Hall.

### **075-17 Items for Inclusion on Agendas of Future Meetings**

No items were put forward.

### **Meeting Dates**

**076-17** It was noted that the next monthly full Parish Council Meeting would be held at 7.00pm on 3<sup>rd</sup> August 2017 in the Chidham Village Hall.

**077-17** It was noted that the next Planning Committee Meeting would be held on 25<sup>th</sup> July at 7.00pm in the Chidham Village Hall.

**078-17** It was noted that an Extraordinary Meeting of the Parish Council would be held on 20<sup>th</sup> July 2017 at 6.30pm for a start of 7.00pm in St Wilfrid's Church Hall to address the response to the draft Local Plan Review 2034 Consultation.

There being no further business the meeting closed at 8.31 p.m.

Signed: \_\_\_\_\_ (Chairman)                      Date: \_\_\_\_\_