

**Minutes of the Meeting of Chidham & Hambrook Parish Council
in the Chidham & Hambrook Village Hall on 5th January 2017 at 7.00pm**

Present:

Cllr Cliff Archer (Chairman)	Cllr Andy Collins (Vice-Chairman)
Cllr Geoffrey Hyde	Cllr Linda Wilkinson
Cllr Jane Towers	Cllr Ina Littlefield
Cllr Philip McDougall	Cllr Stephanie Cecil

In attendance: The Clerk: Caroline Davison, Cllr Penny Plant (CDC), Cllr Myles Cullen (CDC)
Cllr Jonathan Brown (WSCC), Cllr Ms Sandra James (WSCC)

158-16 Councillor Barry Leighton

Tributes were paid to Councillor Barry Leighton who all had been shocked and saddened to hear had passed away suddenly and unexpectedly five days before Christmas. Sincere condolences were extended to his wife and family. It was noted that his thanksgiving service was to be held on 13th January 2017 in St Mary's Church, Chidham. A minute's silence was held as a mark of respect.

159-16 Apologies for absence:

None received

160-16 Declaration of Interests and Granting of Dispensations if any:

- a) There were no declarations of interest
- b) There were no dispensation requests

161-16 Minutes

Resolved that the Minutes of the Parish Council Meeting held on 1st December 2016 were a true and accurate record and signed by the Chairman.

162-16 Public Forum

No matters were raised.

163-16 Reports

a) Chairman's Report

The Chairman reported that a resident had expressed concerns about the street lights in Flatt Road being turned off between 12.00am and 5.30am following an incident in which an ambulance man had tripped up in the dark whilst transporting the resident in the early hours of the morning between his home and the waiting ambulance. Particular concern was expressed about the street lights being turned off during the planned construction works. It was agreed that the Clerk would confirm the timings for which the street lights across the Parish were lit and report back to the February Parish Council Meeting.

It was noted that the Clerk was liaising with other Bourne Parishes to ascertain the demand for training in planning matters with the view to arranging a joint training session for all the parishes.

The Chairman reported he had been in contact with Southbourne Parish Council in respect of signage for Nutbourne West.

It was agreed that the Chairman would provide a written update from the Police Commissioner's Meeting for the next Parish Council Meeting

b) District Councillors' Reports

Councillor Cullen CDC reported that the Council Tax had now been set. He informed the Parish Council that the Government had started to reduce the New Home Bonus Payments now rather than later as previously expected. He noted that the outcome of the Boundary review had been determined and changes would take effect from 2019. Councillor Plant CDC gave some further information relating to the recent controversial situation in Newick, East Sussex where planning permission was granted for housing which appeared to directly go against the Neighbourhood Plan.

It was reported that the levels of fly tipping in the County had increased significantly with the costs of disposal being met by Chichester District Council. A question was raised as to whether where and when the fly tipping had been taking place was being monitored and recorded.

Councillor Brown CDC was welcomed to the Parish Council Meeting and thanked for attending. He reported that there hadn't been any District Council Meetings since his election. He reminded Parish Councillors that Southbourne Parish Council would be considering the development at Nellies Field in Nutbourne at their Planning Committee Meeting on 10th January 2017.

c) County Councillor Report

Councillor Ms James WSCC commented on a number of issues affecting the County Council. There were ongoing concerns regarding West Sussex County Council finances with notable current pressures on the Adult Social Care and Children in Care budgets.

Councillor Ms James WSCC stated that Louise Goldsmith, Leader of the County Council, was being put under pressure to look at the whole A27 consultation process again including the northern bypass option and also the transparency of the processes to date. Councillor Ms James WSCC reported that Cabinet Members' salaries had increased but elsewhere there had been cuts. Parish Councillors were informed that the Police & Crime Panel was meeting on 20th January and Cllr Ms James WSCC suggested that they advise her of any relevant concerns beforehand.

In respect of Operation Watershed projects, it was reported that the completed White Cottage Ditch Funding Application had been signed by Cllr Ms James and forwarded to the Operation Watershed Team. Councillors were informed that an application had been submitted for surface drainage works at Harbour Way by a group formed by residents however this had been turned down as it did not meet funding criteria. In respect of Chidham Lane Tidebank, Johnathan Ullmer on behalf of WSCC had offered 25% of the cost of the re-pointing works. Councillor Ms Sandra James WSCC suggested that the Parish Council should look at possibilities for other funding options. Councillor Archer confirmed that this was ongoing. Concern was raised with Councillor Ms James about the Adult Social Care services being much worse in West Sussex compared with the neighbouring county of Hampshire and a similar situation with the state of the roads, particularly the minor roads.

164-16 Operation Watershed Funding Application – White Cottage Ditch

The Chairman reported that the Operation Watershed Funding Application had been completed by the Parish Council, signed by Councillor Ms Sandra James WSCC and forwarded together with three competitive quotations to the Operation Watershed Team.

165-16 Planning Committee

- a) The draft Minutes of the Planning Committee Meetings held on 13th December 2016 were received and noted. The Parish Council were disappointed to note that the planning application for a dwelling in the style of a signal box at Nutbourne had been recommended for refusal by the Planning Officer. Councillor Cullen CDC said that he would 'red card' this planning application so it would be considered by the District Council's Planning Committee.
- b) It was noted that the next Planning Committee Meeting would be held on Tuesday 10th January at 7.30pm in the upper hall of Chidham & Hambrook Village Hall.

166-16 Play and Open Spaces Advisory Committee (POSAC)

Councillor Collins informed Members about the meeting of the POSAC held on Tuesday 6th December 2016. It was agreed that the Clerk would investigate the up to date position in relation to the acquisition of the two Community Open Space Areas for the Parish.

A site meeting with representatives from Mildren Homes, Parish Councillors, Paul Cann from Arun District Council, and Andy Traves from Opus, drainage consultants, was held at the Community Open Space area adjacent to the Mildren Home development on 13th December 2016. Parish Councillors were informed of the requirement to run a new drainage ditch from Broad Road to the ditch on the western edge of the site. This ditch would be the responsibility of Mildren Homes to create. It was agreed that it would be part culverted where the gap in the existing hedge separating the two Community Open Space Areas was due to be created. Discussions were also held in respect of the ditch running adjacent to Footpath 258 on the western side of the site. This ditch formed part of the drainage survey funded by Operation Watershed to be undertaken by Andy Traves at the beginning of 2017 on behalf of Southbourne Parish Council. Solution to any drainage issues would be looked at further once the results of this survey were available.

167-16 New Homes Bonus Projects

- a) It was agreed that the Chairman and the Clerk would liaise with the Old House at Home Public House to obtain the necessary permissions for locating one of the three defibrillators at the Public House. The Clerk had met Councillor Cullen at the Hambrook Nursing Home to determine the position for another defibrillator. Similarly the Village Hall Management Committee had agreed the position of the third defibrillator at the Village Hall.
- b) It was reported that the Blackout Blinds for the Village Hall had now been fitted in the upper hall.
- c) It was noted that the restoration works to the wooden floor of the upper hall at the Village Hall were scheduled to be carried out during the week commencing the 16th January 2017.
- d) Repairs to the lay by outside Maybush Copse were undertaken on 6th December 2016. It had been noted that the surface colour was different to the original but it was agreed to see how this weathered. Concerns were raised that parking of vehicles on the other side of the road was causing damage to the grass verge.

168-16 Finance and Corporate

- a) **Resolved** that the Parish Council's precept be set at _____ and that the Clerk advise the District Council accordingly.
- b) **Resolved** to accept the financial statement for December 2016.
- c) The BACS payments made on December 21st 2016 were noted.
- d) **Resolved to** authorise January 2017 payments
- e) **Resolved** that the Clerk together with Councillors Archer and Collins would arrange an appointment with a bank representative to arrange on-line banking.

169-16 Bus Shelter

The Parish Councillors considered the two options for the bus shelter at Barleycorn North which had been agreed at the December Parish Council Meeting.

The Denbigh was considered to be the most suitable of the two designs however it was agreed that the Clerk would get a quotation for a slightly longer bus shelter than the standard Denbigh design but still with just one entrance to the left-hand side.

170-16 Appointment of a Representative to the Village Hall Management Committee

The Parish Council considered nominations for a representative to the Village Hall Management Committee.

Resolved that Councillor Jane Towers be nominated.

It was noted that the nomination was subject to approval by the Village Hall Management Committee.

171-16 Items for inclusion on Agendas for Future Meetings

Bus Shelter

Planning Training

New Councillor

157-16 Date and Time of Next Meeting

The next Parish Council Meeting to be held on Thursday 3rd February 2017.

There being no further business the meeting closed at 9.30 p.m.

Signed: _____ (Chairman)

Date: _____