

Chidham & Hambrook Parish Council

27 Bramber Square, Rustington, BN16 3EJ

Tel: 07986 395253

Email: chidhamandhambrookpc@gmail.com Website: www.chidhamandhambrook.info

2 January 2019

MEETING OF THE PARISH COUNCIL

Members are hereby summoned to attend a meeting of Chidham & Hambrook Parish Council to be held at **7:00pm** on **Wednesday 9 January 2019** in Chidham Village Hall.

MEMBERS: Cllr P MacDougall (Chairman), Cllr J Towers (Vice-Chairman), Cllr C Archer, Cllr A Collins, Cllr M Gilby, Cllr G Hyde, Cllr I Littlefield, Cllr R Perri, Cllr J Sheppard

Signed: *B Jones*

Mrs B Jones **Clerk and RFO**

AGENDA

1. **Apologies for Absence**
To consider apologies for absence. Apologies have been received from Mrs J Sheppard.
2. **Declaration of interests**
 - a) To receive declarations of interest in respect of matters contained in this agenda in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
 - b) To consider any Dispensation Requests received by the Clerk not previously considered.
3. **Minutes**
 - c) To approve and sign the minutes of the Parish Council meeting held on 6 December 2018 (attached).
4. **Matters Arising from the Minutes (if not on the agenda for discussion)**
5. **Public Open Forum**

Members of the public are invited to raise matters or to ask questions.
Standing order: The period of time designated for public participation at a Council in accordance with standing order 3(e) above shall not exceed (15) minutes unless directed by the chairman of the Council. Subject to standing order 3(f) above, a member of the public shall not speak for more than (3) minutes.
6. **Receive Reports**
 - a) Parish Council Chairman
 - b) District Councillors
 - c) County Councillor
 - d) Clerk & RFO – attached

7. **Progress updates from Parish Council Task Forces and Working Groups**
 - a) Neighbourhood Plan (Cllr A Collins)
 - b) Parish drainage (Cllr C Archer)
To note that a letter was sent to Mr P Baldwin who cleared the blockages to the ditch at the southern side of Broad Road in thanks for his efforts)
8. **Committee Minutes and Reports**
 - a) Parish Drainage (Cllr C Archer) (To note that a letter was sent to Mr P Baldwin who cleared the blockages to the ditch at the southern side of Broad Road to thank him for his efforts)
 - b) 18/03215/DOC Discharge of condition 12 from planning permission SB/14/02800/OUT5 - erection of 157 dwellings with associated access from Main Road, parking, open space and landscaping The Orchards Main Road Southbourne Emsworth Hampshire PO10 8JH (Cllr C Archer)
 - c) Authority's Monitoring Report 1 April 2017 to 31 March 2018 (attached)
 - d) Response to WSCC's consultation on budget and related challenges (Cllr J Towers)
9. **Finance and Governance**
 - a) To authorise payment of invoices to 31 December 2018 and works to be authorised (attached).
 - b) Financial Statement as at 31 December 2018 (attached).
Recommendations: a) to vire £200.00 from the Administration & Office Equipment budget to cover the shortfall on the Insurance budget and b) to move the Churchyard Maintenance Grant budget of £500 in with the Grants to Local Organisations budget.
10. **Meeting Dates**
 - a) Planning Committee – Tuesday 15 January 2019
 - b) Parish Council meeting – Thursday 7 February 2019
11. **Items for the next meeting**
12. **Any Other Business**

Meeting to conclude by 9pm (*Standing Order: 3 w A Council meeting should not normally exceed a period of (2) hours*).

THE PUBLIC HAVE A RIGHT TO ATTEND COUNCIL MEETINGS AND ARE MOST WELCOME

Filming of Parish Council meetings and use of social media: During this meeting the public are allowed to record or film the meeting or to use social media, providing it does not disrupt the meeting. You are encouraged to let the Parish Clerk know in advance if you wish to record or film. Mobile devices should be switched to silent for the duration of the meeting.