

Chidham and Hambrook Parish Council Grant application form

Organisation		Charity No. (or N/A)	
Applicant Name		Tel	Mobile
			Landline
Position in Organisation		Email	
Address			
	Post Code		
Bank Account Number		Sort Code	
Declaration			
<p>I am applying as an officer of and on behalf of the above named organisation and I have read and understood the Terms and Conditions on which the application is made. In the event that any or all of the funding is not required, the organisation shall return any unspent funds within 6 months.</p> <p>Signed..... Date.....</p>			

Please complete the relevant application form below (a) Capital Projects/Equipment, b) Events and other initiatives or c) Revenue (running costs) and submit this application along with the following:

1. Last year's accounts with applications for Capital or Event funding (or a projected income and expenditure sheet if a new organisation). If applying for Revenue funding, please submit accounts for the last *two* years.
2. Quotes for all items of proposed expenditure for Capital/Equipment or Event/Other Initiatives funding relating to this application (NB: no grant shall be given for costs already incurred).
3. Applications for grants under £100 will not be subject to the requirement to provide financial/governance documents.

Failure to include this information may delay your application.

Please return the form to:

The Parish Clerk 27 Bramber Square Rustington Littlehampton BN16 3EJ	Telephone: 07986 395253 E mail: chidhamandhambrookpc@gmail.com
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Capital Projects or Equipment			
Organisation			
Project Title and/or Equipment Required			
Total Project Cost	£	Is Planning Permission Required? N/A /Applied*/Received*	
Funding Requested	£		
What other source(s) of funding are you applying to for this project?*			
£ applied for from the other source(s)?	£	How much is your organisation contributing?	£
	Successful? Yes/No/ Awaited		
Please state to what extent the organisation benefits the residents of Chidham & Hambrook Parish. Give details of how many will benefit			
Start Date			
Finish Date			

*If planning permission is required, please provide the application reference number on a separate sheet including stating when a decision is anticipated. If received, please provide the reference number and date permission was granted.

** If none, state none.

For office use only	Mtg Date	Council Minutes	Agreed?	£
			Yes/No/Partially	

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Events & Other Initiatives			
Organisation			
Event Title			
Where in Chidham & Hambrook Parish will it be held?		Do you have the land owner's permission to hold the event? N/A/ Awaited*/ Received*	
Event Cost	£		
Funding Requested	£		
What other source(s) of funding are you applying to for this event?**			
£ applied for from the other source(s)?	£	How much is your organisation contributing?	£
	Successful? Yes/No/ Awaited		
Please state to what extent the organisation benefits the residents of Chidham & Hambrook Parish. Give details of how many will benefit			
Event Date			

* Please provide further details on a separate sheet.

** If none, state none.

For office use only	Mtg Date	Council Minutes	Agreed?	£
			Yes/No/Partially	

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Revenue Funding (Running Costs)	
Organisation	
Total Annual Budget	£
Funding Requested	£
What other source(s) of funding are you applying to in order to meet the budget?*	
£ applied for from the other source(s)	£
	Successful? Yes/No/ Awaited
How much is your organisation contributing?	£
Why does the organisation require Revenue funding? Please state to what extent the organisation benefits the residents of Chidham & Hambrook Parish. Give details of how many will benefit	
Date(s) of any previous Revenue funding applications:	
£ Awarded:	

For office use only	Mtg Date	Council Minutes	Agreed?	£
			Yes/No/Partially	