

**CHIDHAM AND HAMBROOK PARISH COUNCIL**

Application Form

<b>Position applied for:</b>	<b>Closing date:</b>
<b>Surname:</b>	<b>First names and title:</b>
<b>Address:</b>	<b>Telephone:</b> <b>Main contact number;</b>  <b>Alternative contact number;</b>  <b>Email:</b>
<b>Postcode:</b>	

**Personal Details:**

Do you require a work permit to take up employment in the UK? Yes <input type="checkbox"/> No <input type="checkbox"/> If employment is offered, you will be requested to produce a documented National Insurance (NI) number or an acceptable alternative document confirming your entitlement to work in the UK.
Do you have any unspent or pending criminal convictions? Yes <input type="checkbox"/> No <input type="checkbox"/> If you have answered 'yes' please provide full details in a separate sealed envelope marked 'confidential'.
If you consider yourself to be a disabled person, please provide details of any equipment, special arrangements or facilities you may require to attend and complete the interview process.
Do you hold a current clean driving licence? Yes <input type="checkbox"/> No <input type="checkbox"/>
Are you related to any member or employee of the Council? YES/NO Councillor/Employee Name ..... Relationship .....
<b>Canvassing of members or officers of the authority either directly or indirectly in connection with the appointment will disqualify you.</b>

**Employment Record - Please list all employment in reverse chronological order, starting with your present or last position. Please continue on a separate sheet if you need to.**

<i>Date From - To</i>	<i>Position held and brief description of main duties and responsibilities</i>	<i>Name and address of Employer</i>	<i>Reason for Leaving</i>
1.			

Salary or hourly rate ..... Notice period if still employed .....

<i>Date From - To</i>	<i>Position held and brief description of main duties and responsibilities</i>	<i>Name and address of Employer</i>	<i>Reason for Leaving</i>
2.			
3.			
4.			
5.			

**Education (since age 11). Please continue on a separate sheet if you need to.**

<i>Date From/To</i>	<i>Name of School, College or University</i>	<i>Qualifications Gained</i>



**Please give details of any outside interests or other information which you feel will support your application. Include here memberships of professional bodies and service on voluntary organisations etc.**

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**References. Please give the names and addresses of two referees. One should be your present or last employer if possible.**

<b>Referee 1</b>	<b>Referee 2</b>
Name	Name
Address	Address
May we approach them now? Yes     [    ] No      [    ]	May we approach them now? Yes     [    ] No      [    ]

**I apply for the above position and confirm that this is a true and complete record. I understand that deliberate omissions and incorrect statements could lead to my application being rejected or to my dismissal.**

Signature	Date
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Please return your completed application to:  
Councillor Jacky Sheppard 01243 573 467 Email [jackysheppard3@gmail.com](mailto:jackysheppard3@gmail.com)