

Chidham & Hambrook Parish Council

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Chairman of the Council: Philp MacDougall

25th May 2018

MEETING OF THE PARISH COUNCIL

Members are hereby summoned to attend the Annual Meeting of Chidham & Hambrook Parish Council to be held at **7.00 pm on Thursday 7th June 2018** in Chidham Village Hall.

Lisa Wilcock Locum Clerk

AGENDA

1. **Apologies for Absence**
2. **Declaration of interests.**
 - a) To receive Declarations of Interest in respect of matters contained in this Agenda, in accordance with the provisions of the Localism Act 2011 in respect of Members and in accordance with the provisions of the Local Government Act 1972 in respect of Officers.
 - b) To consider any Dispensation Requests received by the Clerk not previously considered.
3. **Election of a rolling Vice Chairman for following month.**
4. **Minutes**

To approve and sign the Part I Minutes of the Annual Parish Council Meeting held on 2nd May 2018.
5. **Matters Arising from the Minutes**
6. **Public Open Forum**

Members of the public are invited to raise matters or ask questions.

Standing order: The period of time designated for public participation at a Council in accordance with standing order 3(e) above shall not exceed (15) minutes unless directed by the chairman of the Council.

Subject to standing order 3(f) above, a member of the public shall not speak for more than (3) minutes
7. **Reports** - to receive relevant brief reports from the:
 - a) Parish Council Chairman (verbal report)
 - b) District Councillors
 - c) County Councillor
 - d) Acting Clerk (written report)
8. **Data Protection**

To adopt GDPR Policy and to agree ICO registration.

9. **Finance and Corporate**

a) **Financial Statement** To receive a financial Statement to 30th May 2018.

b) **Authorisation of Payments** To authorise Payments to 30th May 2018.

c) **Online Banking by the Parish Council** Election of a Parish Councillor as an additional cheque signatory and election of two Parish Councillors as additional authorised persons to undertake online banking activities on behalf of the Parish Council.

d) **Adoption of Annual Return**

10. **Brief Progress Updates by representatives of Parish Council Task Forces:**

To receive brief progress Updates from the Task Forces.

a) **Business Plan:** informal meeting set.

b) **Road & Footway:** Cllr Jane Towers

c) **Linda Wilkinson Memorial Bench:** Cllr Andy Collins

d) **Land acquisition** – to agree on next steps.

e) **Operation Watershed Projects** –to approve Completion Certificates to be sent to WSCC.

11. **Litter**

To receive a report on litter in the village and possible solutions (Cllr. Marie Gilby)

12. **Planning Committee**

a) To note the minutes of the Planning Committee Meeting held on 29th May 2018.

b) To receive a brief update report from the Chairman of the Planning Committee in respect of recent Planning Matters.

c) Proposal to alter standing orders of planning committee to facilitate election of a vice-chair to this committee.

13. **Meeting Dates**

a) The next Parish Council Meeting will be held at 7.00pm on Thursday 5th July 2018 in Chidham Village Hall.

14. **Any Other Business**

Meeting to conclude by 9pm.

Standing Order: 3 w A Council meeting should not normally exceed a period of (2) hours.

15. **Exclusion of Press and Public**

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

Part II

16. **Confidential Business in Closed Session**

a) To approve and sign the Part II Minutes of the Parish Council Meeting held on 2nd May 2018.

b) Cllrs Jacky Sheppard and Cliff Archer to report on Staffing and other matters. Appropriate decisions will be taken.

END

Filming of Parish Council meetings and use of social media: During this meeting the public are allowed to record or film the meeting or to use social media, providing it does not disrupt the meeting. You are encouraged to let the Parish Clerk know in advance if you wish to record or film. Mobile devices should be switched to silent for the duration of the meeting.

THE PUBLIC HAVE A RIGHT TO ATTEND COUNCIL MEETINGS AND ARE MOST WELCOME.