

**CHIDHAM & HAMBROOK PARISH COUNCIL**  
**DISTRIBUTED DRAFT 9/11/2017**  
**MINUTES of EXTRAORDINARY MEETING held on TUESDAY 7<sup>TH</sup> NOVEMBER**  
**2017.**

**PRESENT:** Cliff Archer, Chairman; Andy Collins Vice Chairman; Stephanie Cecil; Philip McDougall; Rachel Perri; Geoffrey Hyde; Ina Littlefield; Jane Towers; Jacky Sheppard.

1. Apologies for Absence: None.
2. (a) Declaration of Interests: None.  
(b) Dispensation Requests: None.
3. It was resolved to exclude the press and public.

**PART 2.**

4. Staffing Committee

A report from Jacky Sheppard, Chairman of Staffing Committee, was received and discussed.

5. A report from Cliff Archer, Chairman of the Parish Council, was received and discussed.

It was **resolved** to retain the services of HR Services Partnership for up to 10 hours on its standard terms, as in its 'Retained Services' Terms of Business contract. It was further **resolved** to retain the services of HR Services Partnership for a contingent additional hours up to 10 hours, on the same contract, if that proved to be necessary. It was further **resolved** that Cliff Archer, on behalf of the Parish Council, would be the sole contact with whom HR Services Partnership would deal in respect of the hours of work it would undertake for the Council.

Cliff Archer  
Chairman of the Parish Council.

Signed: ..... Date.....