

**Minutes of the Annual Meeting of Chidham & Hambrook Parish Council
held in the Village Hall on Thursday 5th May 2016**

Present: Cllrs Archer (Chairman), Collins (Vice Chairman), Littlefield, Hyde, Leighton, Sheppard, Towers, Wilkinson, Cecil and MacDougall.

In attendance: The Clerk, Cllr Cullen (CDC), PCSO Lemm and two members of the public.

Apologies for absence: Cllr James (WSSC) and Cllr Plant (CDC)

Prior to the commencement of the formal part of the meeting, the Chairman made a presentation on behalf of the Parish Council to the outgoing Clerk in recognition of his service and to thank him for the splendid hard work that he had done in very trying circumstances. He then made a personal gift of flowers to be given to Margaret, the Clerk's wife, to thank her for the amount of time taken at monthly briefing meetings of the Chairman and Clerk..

In response the Clerk thanked all present for a very generous gift both to him and to Margaret.

1-16 Election of Chairman of the Council for the Council year 2016-17:

It was proposed and resolved that Cllr C Archer be elected as the Chairman of Chidham & Hambrook Parish Council for the Council year 2016-17.

2-16 Election of Vice Chairman of the Council for the Council year 2016-17:

It was proposed and resolved that Cllr A Collins be elected as the Vice Chairman of Chidham & Hambrook Parish Council for the Council year 2016-17.

3-16 Apologies for absence:

The Clerk had noted the apologies given by Councillor Plant (CDC).

Cllr MacDougall wished it known that he was extremely disappointed the District Councillors that represented the Nutbourne ward were never present and had never given apologies and could therefore be considered absent.

The Clerk said that he had emailed invitations as normal but wished to remind all Councillors that members of WSSC or CDC could be invited but not compelled to attend Parish Council meetings.

4-16 Public Representations to the Council:

Mr M Penny – a Resident – was concerned about Public Footpath 258. He said that Mildren Homes had fenced off the majority of the path leaving no room for any machinery to get down to cut the grass; this made it very dangerous for users of the path as the fence now forced them closer to the large ditch.

Mr R Cooper – a Resident – wished to speak to the Council concerning the proposed development of Moola House. It was recognised that the originally-proposed development had been reduced in actual numbers. However, the units themselves had been made somewhat larger. The Chairman then read elements of the previous decision of the Council and saying that it had been felt that the majority of the comments made objecting to the earlier proposal applied to the current proposal.

Mr Cooper then read from a prepared statement which is attached to these minutes as annex a.

The Clerk said that whilst he understood the reason behind various comments he advised that the Moola House planning application should be seen as a new application and treated accordingly. The Council concurred with this reminder.

5-16 Declarations of Interests and Granting of Dispensations if any:

- a) Cllr Sheppard declared a personal interest in any potential discussion on web sites.
- b) There were no dispensation requests.

6-16 Approve and sign the Minutes of the Council Meetings held on the 7th April 2016:

It was resolved that the Chairman sign the minutes of the Parish Council Meeting held on the 7th April 2016 as a true and accurate record of the meeting

7-16 Matters arising from the Minutes of the Council Meetings held on the 4th February 2016 not already on the agenda:

Minute 1369/1350 The repairs had not yet been carried out. The Chairman said that he had spoken to Taylor Wimpey who had promised to make good all of the footpaths that they had either damaged or for which they were responsible.

Minute 1369/1353/1325/1314 The Vice Chairman said that he had written to the School trying to get a meeting date but so far had not received a reply. He undertook to pursue this as a matter of urgency.

Minute 1362 Cllr Leighton said that he now accepts that the public roads on the Chidham Peninsula are subject to the National Speed Limit of 60 mph for single-carriageway roads.

Minute 1371 Paragraph one. The Clerk reported that he had purchased the laptop for the new Clerk and had donated a new multi-function printer for her use. He had also moved all the Parish Council-related data including email data over to the new machine. The Council thanked the Clerk for his donation.

8-16 To consider and appoint members to represent the Council on outside bodies for 2016-17.

It was resolved to adopt the appointments as listed at annex b. to these minutes.

9-16 To consider and appoint members to Working Groups/Committees for 2016-17.

It was resolved to adopt the appointments as listed at annex b. to these minutes.

10-16 Clerks' report including WSCC & CDC Reports and Related Matters:

- i) There was nothing to report
- ii) There was nothing to report.
- iii) There was nothing to report.

11-16 To receive relevant reports from:

i) **The Chairman's Verbal Report.**

The Chairman said the references that had now been obtained for the new Clerk were deemed satisfactory by the Council's Recruitment Panel. He was therefore pleased to say that Mrs Davison would take up her position as Clerk to the Chidham & Hambrook Parish Council with effect from the 9th May 2016.

The Chairman went on to speak about the Her Majesty the Queen's 90th Birthday celebration bonfire on the Cobnor foreshore, which he considered to be very successful with approximately 120 residents attending. Robin Yeld lit and controlled the bonfire, the Chairman read a message from Prince Charles and the National Anthem and the song *Happy Birthday* were sung.

Moving on to the Annual Meeting of the Parish the Chairman said that he felt it went well. He thanked Cllr Wilkinson for providing the wine and serving the refreshments. He did think that the verbal 'attack' on Cllr James was unnecessary as she was just ensuring that everyone knew who and what she was and the role she played within WSCC.

He felt that Cllr Louise Goldsmith did a marvellous job in fielding all of the questions and responding with answers that specifically addressed the questions.

Cllr Leighton felt that the Councillors should have had name badges so that residents knew who they were. The Chairman and others thought this was good idea and asked the Clerk Designate if she would take this on.

Cllr Leighton expressed his view that more thought should have been given to the programme/agenda and suggested setting up a working group to ensure that residents and Councillors could get more out the evening than perhaps they did. This was felt to be worthwhile pursuing and Cllr Leighton was tasked with co-ordinating through the year ready for the next Annual Meeting of the Parish.

Commenting on the forthcoming All Parishes Meeting at CDC the Chairman suggested that he and Councillor MacDougall should be the ones to attend as Cllr MacDougall had a long-standing interest in recycling, a major agenda item for the Meeting. This was agreed by Council.

End of verbal report.

ii) The Vice Chairman.

Cllr Collins, commenting on the footpath widening by Taylor Wimpey outside the Hawthorne Meadows development, said that it was a requirement by WSCC to widen the footpath by 500mm. Taylor Wimpey had suggested the use of kerb stones to improve the safety aspect of the path but, this had been rejected by WSCC Highways. He had visited the site and there is a street light which should help keep walkers safe. A suggestion had been made to install a street light on the other side of the Broad Road, opposite the entrance to the site. He felt that most would be against this idea as residents did not want to have street lights shining into their bedrooms whilst trying to sleep.

As street lights can now be made directional Cllr Collins was tasked to speak to residents concerning the installation of a light, its positioning and light throw.

Cllr Collins had submitted a report on the meeting of the Chichester District Association of Local Councils attended by himself and the Chairman which may be found at annex c to these minutes.

The Chairman raised a concern with the entrances to the Open Space from, and the boundary with Public Footpath 258. He asked the Clerk designate if she would write to Sam Stone of Taylor Wimpey to enquire about the entrance width and the management of the shrubbery/hedging.

iii) **Cllr Cullen (CDC)** said that he actually had very little to report, hence the lack of a written report. However, he did say the Chidham & Hambrook Neighbourhood Plan had been placed before the CDC Cabinet Meeting that had decided that it could proceed to referendum. This was likely to be in September.

iv) **Cllr James (WSCC)** had given her verbal apologies and in doing so had asked that the Chairman to pass on the following points;

The large number of potholes is being chased for repair.

She will work with the Parish Council in pursuance of Operation Watershed 3 applications.

She is currently working with WSCC to try and resolve the issue of School Children placement.

Plus any other actions that were either outstanding or would come to light over the next few weeks.

v) **PCSO Lemm** had submitted a report which may be found at annex d to these minutes.

He was asked a number of questions as under:

There appears to be an issue with large lorries using Broad Road from as early as 4am and, although it had been suggested that the lorries were going to the Priors Leaze Lane grain depot, they are not allowed entry until 7.30am so they are unlikely to be the guilty party. PCSO Lemm said that he had looked into this and there are no highways restrictions in force which is the only legal way that anything can be done to resolve this problem. There are local agreements in place but they are not enforceable. Speed cameras in Broad Road were suggested. PCSO Lemm said that a number of trainees from the Safety Speed Team were using the road.

A resident said that there appeared to be a number of people gathering around outside the holiday camp on a fairly regular basis that did not look like holiday makers. PCSO Lemm said that he would keep an eye open and if he saw them he would find out why they were so assembling, commenting that they may just be holiday makers.

12-16 School Parking – Cllr Towers to report:

Cllr Towers reported that she had met with Mike Dare from WSCC Highways concerning the verge outside of the School. He had suggested there might be a possibility of reseeding the verge using grasscrete although he would have to take it up with his manager as there was no cash available to carry out the work.

A short debate took place in which various suggestions were put forward, from putting in a proper pathway to just using kerb stones to prevent vehicles from parking on the verge.

Eventually it was suggested that Cllr Towers talk to Mike Dare to determine what could actually be done and for what price with the County and Parish Councils working together.

13-16 Neighbourhood Plan Update – Cllr Collins to report.

Cllr Collins reported, as Cllr Cullen had already said, the Neighbourhood Plan had been passed by CDC Cabinet as fit for referendum. He went on to say that a small amount of work needed to be done just to ensure that all English and grammar used was correct prior to printing the Referendum copies.

It was agreed that as much advertising of the Referendum as was possible and reasonable should be undertaken.

Cllr Collins also reminded the Council that this did not mean the end of the Neighbourhood Plan work as it would need to be reviewed in the light of the work already being carried out by CDC on the review of the Local Plan.

14-16 To receive a drainage report:

Cllr Archer had submitted a report which may be found at Annex e to these minutes.

In addition to his report Cllr Archer said that a meeting of the Drainage & Footpaths Working Group was planned. Included in points for discussion would be the flooding problems that Harbour Way had been experiencing. Cllr James (WSCC) had been invited to attend the meeting.

On the West Chidham Tidebank, Cllr Archer said that he had asked Cllr Hyde to produce a set of questions that residents could raise or have raised, and submit them to the AONB Manager asking for responses. Any such response should be such that all can understand, not just the technically proficient.

15-16 Finance and Corporate Matters

i) To receive a financial statement of accounts and authorise payments.

The Clerk had submitted a report which may be found at annex f. to these minutes, which shows the current financial situation of the Parish Council. He offered to answer any questions – there were none.

It was resolved to accept the financial statement as a true and accurate position of the Council's finances.

It was further resolved to authorise the payments listed on the financial statement.

ii) To receive and approve the Financial Risk Assessment Policy Document.

The Clerk said the Financial Risk Assessment Policy had been converted to the Council's 'house style' and had been circulated to all members.

It was resolved to adopt the Financial Risk Assessment Policy.

iii) The Clerk introduced the latest iteration of the New Homes Bonus. This was showing an indicative amount of £18776.00 for Chidham & Hambrook. Any application for funding had to be submitted by the 29th July at the latest. The Clerk went on to remind Councillors that residents and community should be encouraged to put forward ideas for consideration. It was agreed that the Clerk designate would write an article to this end for inclusion in the upcoming HDRA Newsletter.

There were a number of concerns that the timing was rather short to do justice to any potential applications but the Clerk reminded Councillors that they had completed the requirement in less time during the 2015 round.

iv) Parish Development Plan – update report from Cllr Hyde.

Cllr Hyde said that he had very little to report and that he would try to use emails rather than face to face meetings as it appeared to engender a better response time.

16-16 Correspondence NOT previously circulated to be noted.

There was none.

17-16 Planning Matters

i) To receive a Planning Report - The Planning Working Group report may be found at annex g. to these minutes.

ii) Planning Applications to be decided - It was resolved to adopt without exception the Working Group's recommendations regarding Parish Council responses to the current planning applications.

iii) Delegated District Council decisions to be noted - It was resolved to note the delegated decisions of CDC.

iv) To decide on the appropriate action to take concerning the West Chidham Tidebank.

A discussion on the Tidebank should be subject to a meeting of Councillors at which ideas and potential action could be discussed and was therefore deferred to a more suitable date, to be decided.

Cllr Hyde said that he had attended the Sea Defence Conference in Selsey and his notes can be found at annex h. to these minutes. He said that he felt the whole of the Harbour should be seen as one item that impacts on all areas that surround it and could affect flooding in those areas. Richard Austin, the AONB/Harbour Manager, seemed to think was not the case.

The Conference generally felt that there needed to be some form of co-ordinated approach to investigating all aspects of sea defence within the harbour and any potential impact on flooding however, Richard Austin was not prepared to lead such an approach.

18-16 Parish Resilience/Emergency Plan:

Cllr Wilkinson said that the Plan had been completed with the exception of the new Clerk's contact details; the four Councillor's names, addresses and contact details had been added. The Chairman said a copy of the completed plan should be circulated to all members and the Clerk in time for the June meeting of the Council.

19-16 Items for inclusion on the next agenda.

To receive a report on the Easement between Pottery Lane and Flatt Road

To receive and sign off the finalised Emergency Plan.

The Footpath on the east side of Broad Road.

To receive a report from the Bus Shelter Working Group

20-16 Date of next Meeting

2nd June 2016 at 7.00pm in the Village Hall.

There being no further business the meeting closed at 9.57 p.m.

Signed: _____

Date: _____

Chairman

- 1) There have been two attempts to develop this site in 1996 for a single bungalow and in 2002 for two houses. Both were refused because, in 1996

“The site occupies a back land position lacking proper road frontage and is dependant for vehicle access on a drive which abuts a number of residential properties. The use of the drive would generate traffic and activity which would be un-neighbourly and harmful to the present amenities and quiet enjoyment of those properties and would be contrary to the relevant development plan policies. The grant of permission could set a precedent for further proposals of a similar kind in the vicinity which would be difficult for the District Council Planning Authority to resist”

Similarly in 2002

“The site occupies a backland position lacking proper road frontage and is dependent for vehicular access on a drive running adjacent to existing dwelling houses. The use of that drive would generate traffic and activity which would be unneighbourly and harmful to the present amenities and quiet enjoyment of those properties. Furthermore the proposed houses due to their siting and likely size, would be overbearing when viewed from adjacent residential premises to the east and north and would result in overlooking, to the detriment of the residential amenity of the occupiers of neighbouring residential premises. The proposed private amenity space is also considered to be of insufficient size for houses of this scale to the detriment of the residential amenity of Future occupiers. AS such, the proposal is considered to be contrary to Policies G1, G3, G5, G7 and B2 of the West Sussex Structure Plan 1993 and Policies BE11 and BE13 of the Chichester District Local Plan First Review 1999.”

Insufficient information has been provided to demonstrate that vehicles can enter and leave the site safely and that there is adequate space for turning and parking within the site.”

On the basis of these two precedents alone this application should be refused.

This is an opportunistic infill proposal and I believe constitutes an over development for a relatively small site on the edge of village and detrimental to character and rural location. Also this proposed development is only 15mtrs from The Chichester Harbour Area of Outstanding Natural Beauty and the existing property forms part of the soft edge of the ANOB and should be retained as such.

This development would also set a dangerous precedent for housing site allocation within the village.

- 2) Pottery Lane is already subject to frequent flooding and further loss of ground and flora to absorb rainwater on a site which is about three feet higher than Pottery lane will mean that this rainwater will have to go somewhere. I note from the developers plans that they intend to use soakaways for the rainwater and this I know will be inadequate as I have soakaways in my garden and they frequently cannot cope with the rainwater, due to the nature of the heavy clay subsoil, resulting in rainwater lying above ground for several days at the bottom of my garden. There are also several culverts which pass under the four houses to the west of Pottery Lane and a well in the

front garden of Moola House. If these culverts were blocked or impeded this would also affect the draining of the site and the surrounding area and the blocking or capping of the well may also lead to additional drainage problems.

It is also my belief that there is a capacity problem with the sewers in the area and that sewage is discharged into Ham Brook near the A259 and into the harbour at Thornham treatment works. There are also additional proposals for development in the area which, if approved, would add greatly to this problem.

3) Access to the site is proposed to be a 4.8 mtr roadway without a footpath which is only 20cm, or approx 8 inches, wider than Pottery Lane. This width is barely adequate for large delivery, refuse and emergency vehicles to access the site effectively. Although there are 2 parking bays allocated per property and 3 visitor parking bays I have no doubt that this will prove inadequate and that people will park on the main road close to the bus stops and impede the smooth flow of traffic along the main road, just as the parking on the other side of the main road outside the Mansfield Cottages does currently. As I and the other residents are aware this often causes us difficulties in leaving and accessing Pottery Lane. Parking part on the road and part on the footpath causes problems for pedestrians, parents with pushchairs, the disabled in wheelchairs or on mobility scooters and increases the potential for accidents and fatalities..

There is a, well used, bus stop outside Blue Hayes on the main road and when there are a number of people waiting for a bus it is often difficult to see traffic traveling from west to east. Adding another access road just a few meters the other side would also cause additional difficulties for existing access points as well as the new development and for other road users. There is also a bus stop westbound on the opposite side of the Main Road and an additional multi vehicle access I believe would also be a potential hazard to traffic and a risk to life. Twice in recent weeks I have been overtaken whilst indicating a right turn into Pottery Lane and additional entries and exits from the main road so close to Pottery Lane and within the forty mph zone would only increase the risk of accidents and or fatalities.

The potential for congestion if the A27 bypass section were to be closed is enormous and on occasions when it has been closed the increase in traffic along the main road has made it very difficult to access the main road from Pottery Lane and adjoining properties.

The proposed parking and access for this development is, in my opinion, therefore inadequate.

4) The siting of the access road to the side of Blue Hayes, Main Road, and the rear of Halcyon, Brambles and North Bay on Pottery Lane would also interfere with the integrity of those properties and be un-neighbourly and harmful to the present amenities and quiet enjoyment of those properties and would be contrary to the relevant development plan policies. I assume that the access road, if approved, would not be adopted and maintained by the council as it does not meet their standards.

5) Nutbourne is already at many times its required quota for new housing and the present infrastructure is insufficient to accommodate further development. The local school has had to put in additional classroom facilities which are now full, the fact that one often has to wait up to two

weeks for a doctor's appointment and there is also no local dentist, general store or employment in the immediate area.

6) I also have concerns regarding the effect of such a development would have on the local wildlife. At present we have a large variety of reptiles, birds and insect life in the area as well as mammals which all move freely through and around the local gardens and many evenings the bats can be seen feeding around the gardens. This proposed development would undoubtedly cause a huge loss of habitat for these creatures.

7) The House shown as plot five would overshadow and overlook the existing property known as Bourne House and would result in both loss of light and privacy to the owners of that property.

8) It is my understanding and belief, from a meeting held with a number of my neighbours in the immediate area of the proposed development and discussions that I have had separately with them, that this development is not wanted and would be un-neighbourly and harmful to the present amenities and quiet enjoyment of those properties and would be contrary to the relevant development plan policies.

9) Although the number of houses has been reduced in this current application to that of the previous application which was withdrawn there is an increase in the number of bedrooms and therefore potentially the occupancy of the site.

R Cooper.

Chidham & Hambrook Parish Council

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Clerk to the Council : David J Siggs

Outside Body Appointments/Membership 2016 - 2017

Body/Task	Effective From 5 th May 2016
Chichester District Association of Local Councils (CDALC)	Chairman and Vice-Chairman
Traffic Speed Restriction	Cllr Leighton (SPEEDO) and Cllr Towers
Friends of Maybush Copse Committee	Cllr Cecil
Bournes Forum	Chairman and Vice-Chairman
CDC All Parishes Meetings	Chairman and any Councillor (dependent on Agenda)
School Safer Routes to School Group	Cllrs Collins, Leighton and Towers
Neighbourhood Policing Management Panel	Cllr MacDougall is a reporting member not an official representative

Membership of Working Groups/Committees 2016 - 2017

Committee/Group	Effective From 5 th May 2016
Finance & General Purposes Working Group	Chairman, Vice-Chairman, and Cllrs Leighton, Towers, MacDougall and Hyde
Staffing Committee (delegated powers)	Vice-Chairman and Cllrs Leighton and Hyde
Drainage & Footpaths Working Group	Cllrs Archer, Cecil, Littlefield, Collins and Sheppard Co-opted: Mr Robin Yeld (Parish Ditch Warden) and Mr M Penny
Planning Working Group	Chairman and Cllrs Hyde, Littlefield and Wilkinson
Neighbourhood Plan Working Group	Vice-Chairman and Cllrs Littlefield, Wilkinson and MacDougall
Parish Plan Implementation	The 2013 revised Plan is in abeyance until the completion of the Neighbourhood Plan. When any issue under consideration is not covered by the NP the Parish Council will refer back to the Parish Plan.
Parish Policy Development Working Groups	Co-ordinator – Cllr Hyde Open Spaces – Cllrs Towers, Cecil, Wilkinson and Collins Bus Shelters – Cllrs Sheppard, MacDougall, Littlefield & Leighton Drainage – Cllrs Archer, Sheppard and Hyde

Chichester District Association of Local Councils Report

Meeting Date: 11th April 2016
 Location: Singleton Village Hall
 Attendees: Cliff Archer, Andy Collins
 Date: 4th May 2016

Agenda Item 5

Update from SSALC Director Trevor Leggo

Trevor spoke briefly on a number of subjects including the appointment of a new Chief Executive for WSCC in September, SSALC help for Parish Councils with business planning, the appointment of Parish Clerks and their training, the auditing of Parish Grants less than £25k. Police & Crime Commissioner Election a candidate's presentation on 21st April at Lodge Hill. The representation of Parish Councils in the North of the region. The right of appeal by 3rd Parties in Planning Applications and the privatising of Building Regulations.

Agenda Item 6:

Executive Committee Report

The Chairman had nothing new to report at this meeting.

Agenda Item 7:

Harbour Conservancy Report

The subject of planning and consultation with Parish Councils who border the harbour was again discussed but it was agreed that no additional input in to Parish Council review and comment on planning applications was required from the Harbour Conservancy.

Agenda Item 8:

Neighbourhood Plans

Birdham NP is going to referendum in May. Bosham are having some issues with site allocations for development. Westbourne are still in the consultation period and raised a question on traveller sites. Chidham & Hambrook have passed examination and go to CDC Cabinet in May with a referendum probably in September.

Agenda Item 9:

Finance

The Clerk reported a balance of £795. There may be a requirement for a new settlement from Parish Councils to support CDALC.

Agenda Item 10:

Election of replacement for Liz Kenny on SSALC Board

A representative from those present was duly proposed and elected.

Agenda Item 11:

Appointment of additional bank signatory following resignation of Liz Kenny

The above representative agreed to become the additional bank signatory.

Agenda Item 12:

Two questions were raised.

1. A consultation on the definition of traveller status.
2. Definition of a Band 'A' property.

The meeting closed at around

9.45pm.

Next Meeting: Monday 25th July 2016, 7 pm -Venue to be decided.

Andy Collins

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Chidham and Hambrook Parish Council Meeting / Thursday 5th May 2016

Vehicle crime

Over the Bank Holiday weekend we have been out visiting beauty spot car parks in throughout Chichester District to deter thefts from vehicles parked up at these locations. During the weekend we visited the owners of any persons whose vehicles were left with valuables on display.

The majority of this type of crime is opportunistic, and occurs because valuables have been left on view or the vehicle left insecure. If a vehicle is left insecure it only takes 10 seconds for your valuables to be stolen.

- Always lock your car - for however short a period of time.
- Remove valuables from the car - don't hide things in the glove box.
- Wipe off any tell-tale sat nav marks left behind on your windscreen.
- Close your windows.
- Double check the central locking has worked and your car is secure.
- Where possible, park your vehicle in a busy, well-lit area.
- Never leave your keys in the vehicle, even if you are just leaving it for a few seconds.
- If a vehicle is left insecure it only takes 10 seconds for your valuables to be stolen

Break to building site

We are currently investigating a break over the weekend to the Mildren Homes site in Broad Road. We have made enquiries and have an item that may have forensic opportunities.

Throughout Chichester District we do occasionally receive reports of breaks to building sites and theft of either materials or tools.

With more than one building site currently in Chidham and Hambrook at this time, can I request that any suspicious activity is reported to the Police via 101 or 999.

PARISH COUNCIL MEETING 5 May 2016**DRAINAGE REPORT****Cliff Archer****OPERATION WATERSHED 3**

- 1 The Parish Council needs to submit justified and costed project to WSCC as soon as possible to obtain funding under Operation Watershed 3.
- 2 A meeting of the Drainage & Footpaths Working Group is being arranged.
- 3 The following projects have been suggested for consideration and possible recommendation by the Drainage & Footpaths Working Group:

Priors Leaze Lane, outside Mrs Rustell's house

North side of Millenium Meadow, Priors Leaze Lane

Harbour Way – improve drainage from south field through Mr & Mrs Timlin's garden to ditch adjacent to tidebank.

White Cottage Ditch - culvert the eastern section, coming as far west as the end of the shared driveway. This would be without prejudice to any possible culverting of the western section at a later date.

Pottery Lane, West Side

4. Please bring any other suggestions for Operation Watershed 3 projects to the 5 May 2016 Parish Council meeting

CHIDHAM LANE TIDEBANK

- 1 Richard Austin, AONB Manager, spoke to the Parish Council at its 7 April 2016 Meeting on both the Chidham Lane Tidebank and the West Chidham Tidebank.
- 2 He undertook to continue enquiries over the ownership of the Chidham Lane Tidebank. I have asked him for an update on progress for our Meeting.

WEST CHIDHAM TIDEBANK

- 1 Geoffrey attended the Sea Defence Conference at Selsey on 28 April 2016; his notes on the Conference have been distributed with other papers for the Parish Council Meeting.
- 2 Geoffrey has been discussing local concerns with Richard Austin and has produced a draft list of Questions that the Council and residents wish to have answered. He is fine-tuning the Questions with Richard and will report to Council at an appropriate time.

OPERATION WATERSHED 2

1. Ditch, North Side A259 from Broad Road to first bungalow: This has been dug and the culvert under a field access has been cleared by hand.
2. The culvert under a second field access requires jetting and WSCC Highways has been asked to do this as a matter of urgency. C.Councillor Sandra James is pursuing this matter.
3. Pipe on East Side of Broad Road from A259 to Halt Villas: This will be done once the A259 Ditch is in a fit state to receive flow from the Pipe.

PRIORS LEAZE LANE SUMP

1. Our County Councillor, Sandra James, continues to press Highways England, whose responsibility the Sump is, but remedial action has still not yet been taken.

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Chidham & Hambrook Parish Council

Financial Statement as at 4th May 2016	£
Bank Accounts as at 31st March 2016	56990.08
Receipts to date	35614.27
Expenditure to date	3047.52
Balance	89556.83

Represented by;

Current Account (Lloyds Business A/C 01248338) as at 4/5	12777.92
Deposit Account (Lloyds Bus Instant A/C 01248435) as at 4/5	76778.91
Total	89556.83

Less


Reserve @ 50% of Precept Currently £12000	12000.00
Outstanding Cheque/s -	25.00
Total	12025.00

Ring Fenced Funds

Broad Road (Op Watershed)	2520.00
Broad Road North (Op Watershed)	3545.00
Groundworks (Nplan)	1728.13
Village Hall (NHB 2015)	42430.00
Hedges & Ditches	3000.00
Bus Shelters	4000.00
Total	57223.13
Total Available Funds	Total 77531.83

Funds Available Less Ring Fenced & Reserved	Total 20308.70
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Signed



Clerk & RFO to the Council
4th May 2016

Payments to be considered

D Siggs (Clerks salary/Office) S/O	655.64
Chidham & Hambrook Village Hall (Hall hire)	110.50
Park Community Enterprises Ltd (A5 Flyers)	61.00
N Cardwell (Internal Audit)	260.00
SSALC Limited (Recruitment)	342.00
D Siggs (Clerks Expenses - Laptop/software/lock/ 12hours)	580.12
Total	2009.26

PLANNING – REPORT TO 5 MAY 2016 ANNUAL PC MEETING RECOMMENDATIONS OF PLANNING WORKING GROUP

Cliff Archer 2 May 2016

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WEEK 10 APPLICATIONS

9 Mar 2016 CH/16/00377/DOM - Case Officer: - Maria Tomlinson **NO OBJECTION,
DEADLINE** 10 Mansfield Cottages Main Road Nutbourne Chichester **NO COMMENTS**
30 Mar 2016 Proposed two storey front extension.

CH/16/00583/DOM - Case Officer: - Rachel Ballam **NO OBJECTION,
Millbank Priors Leaze Lane Hambrook** **NO COMMENTS**
Two storey side extension, single storey rear extension
and new porch and carport.

CDC DECISIONS

Reported to 7 April 2016 Meeting **N/A**

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WEEK 11 APPLICATIONS

16 Mar 2016 CH/16/00725/DOM - Case Officer: - Maria Tomlinson **NO OBJECTION,
DEADLINE** Schooner House Broad Road Hambrook **NO COMMENTS**
6 Apr 2016 Rear ground floor: replace window and door with window,
remove window and replace with French doors.
Side elevation: widen and centralize replacement window
and add 1 no. new window.

CH/16/00806/DOM - Case Officer: - Paul Hunt **NO OBJECTION,
3 Wayte Cottages Chidham Lane Chidham** **NO COMMENTS**
New rear facing dormer window.

CDC DECISION

CH/16/00171/DOM **NO OBJECTION,
49 The Avenue Hambrook PO18 8TZ** **NO COMMENTS**
Pitch roof rear extension and north elevation
windows.
PERMIT

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WEEK 12 **NO APPLICATIONS** **N/A**
23 Mar 2016
DEADLINE **NO CDC DECISIONS** **N/A**
13 Apr 2016

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WEEK 13	NO APPLICATIONS	N/A
30 Mar 2016		
DEADLINE	CDC DECISION	
20 Apr 2016	<i>CH/15/03263/FUL</i> <i>Moola House Main Road Nutbourne PO18 8RN</i> <i>Construction of 6 no. dwellings and associated works</i> <i>including access and landscaping.</i> WITHDRAWN	OBJECTION, WITH COMMENTS

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WEEK 14	APPLICATIONS	
6 April 2016	CH/16/01065/DOM - Case Officer: - Maria Tomlinson	BEING CONSIDERED
DEADLINE	1 Potters Corner The Avenue Hambrook Chichester	BY WORKING GROUP
27 April 2016	Alterations and conversion of roof space of existing double garage to provide a home office.	
	CH/16/01073/FUL - Case Officer: - Maria Tomlinson	BEING CONSIDERED
	Springfield Hambrook Hill South Hambrook	BY WORKING GROUP
	Variation of condition 2 of permission CH/15/01036/FUL.	
	Changes to design of garages, drawing no. 7a to replace drawing no. 5a.	
	NO CDC DECISIONS	N/A

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WEEK 15	NO APPLICATIONS	N/A
13 April 2016		
DEADLINE	NO CDC DECISIONS	N/A
4 May 2016		

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WEEK 16	APPLICATIONS	
20 April 2016	16/01087/FUL - Case Officer: - Chris Bartlett	BEING CONSIDERED
DEADLINE	Moola House Main Road Nutbourne PO18 8RN	BY WORKING GROUP
11 May 2016	Construction of 5 no. dwellings and associated works including access and landscaping.	

CDC DECISIONS

CH/16/00448/DOM **NO OBJECTION,
NO COMMENTS**
The Old Dairy Chidham Lane Chidham PO18 8TF
Utility room extension and alterations to form new main
entrance to property.
PERMIT

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WEEK 17

APPLICATIONS

27 April 2016 CH/16/00929/FUL - Case Officer: - Naomi Langford **BEING CONSIDERED**
DEADLINE Land East Of 1 Kiln Drive (Lion Park) Hambrook **BY WORKING GROUP**
18 May 2016 Erection of 16 no. dwellings together with associated
access and landscaping in place of approved
commercial (B1) blocks B-D.

CH/16/01251/DOM - Case Officer: - Paul Hunt **BEING CONSIDERED**
30 Maybush Drive Chidham Chichester **BY WORKING GROUP**
Single storey rear infill corner extension and
associated works.

CDC DECISIONS

CH/15/01444/FUL (Revised) **OBJECTION, WITH
COMMENTS**
Garage Compound South East Of 21 To 25 Flatt Road
Demolition of existing garages and erection of 3 homes
with associated car parking, allotment space and landscaping.
Replacement parking and allotment space provided off site.
PERMIT WITH S106

CH/16/00583/DOM

Millbank Priors Leaze Lane Hambrook PO18 8RQ **NO OBJECTION,
NO COMMENTS**
Two storey side extension, single storey rear extension
and new porch and carport.
PERMIT

CH/16/00725/DOM

Schooner House Broad Road Hambrook PO18 8RE **NO OBJECTION,
BUT COMMENTS**
Rear ground floor: replace window with French doors.
Side elevation: widen and centralise replacement window
and add 1 no. new window.
PERMIT

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**Sea Defence Conference 2016
Selsey - 26th April 2016**

Notes from Councillor Hyde – 28 April 2016

Attendance

The conference was hosted by Selsey Town Council and was attended by about 80 to 100 people. Of these, I estimated that more than 50% represented Town and Parish Council along the South Coast from Hayling Island to Shoreham. Louise Goldsmith opened the conference.

Aim of the conference

Selsey have been active in managing the effects of sea flooding due to climate change. The aim of the Conference was "to galvanise the creation of long and short term plans at Local, District, County and even National level for small coastal towns to reduce the effect of sea flooding due to climate change impacts". Its focus was on sharing insights to help identify possible protective measures and to enhance collaboration.

The morning program

The morning was mainly short presentations and Q &A's

- Mark Pelling from Kings College London gave a resume of a tri-nation study on managing environmental change in which the College and Selsey are participating
- Mike Beal, the Chairman of Selsey Town Council, outlined the successful "Save our Selsey" campaign
- Carolyn Cobbold from the Manhood Peninsula Project summarised flood issues on the Peninsula
- Ray Radmall from Pagham Parish Council described the Pagham Harbour crisis and the Council's plans to manage it
- Mark Stratton from East Solent Coastal Partnership addressed the issues of 'Delivering Differently'
- Paul Cobbing from the National Flood Forum spoke on the national picture.

The afternoon program

In the afternoon delegates divided into 3 groups to consider:

- Coordination and communication
- Technical solutions
- Finance and funding

My key takes

While Selsey's challenges have been predominantly related to its coastline, there was recognition that the flooding issue was not specific to the sea. One suggestion was to entitle it "Coastal and inland drainage".

A number of PC delegates, expressed the view that there are a confusing number of agencies involved and there is a lack of clarity on accountability. The agencies assured the conference that they all work smoothly together.

There was recognition that the cost of flooding went well beyond the financial. Human distress needed to be taken into account.

It would appear that some PCs had done a lot of work and had developed flood plans; I understand that this is because their parishes had experienced flooding. Most PC represented at the conference seemed to have done little preparation on the issue and many PC in the Chichester Harbour AONB were not even represented.

PCs were prevailed upon to form Flood Groups and develop Flood Plans. One agency suggested this should be done over a period of 2 years. Arguably, our efforts should be co-ordinated with our neighbouring PCs and even across all PCs in the harbour. I am not sure if the Conservancy want to take on this coordinating role.

I think it would be possible to integrate the development of a Flood Plan into existing PC work- streams.

There was considerable discussion (but no firm conclusion) about the relationship between Planning and the risk of flooding.

What next?

The outcomes of the Conference will be posted on a Conference website.

There was agreement that another conference should be held in about 15 months' time. No one volunteered to host it.